



MINUTES OF THE BUSINESS MEETING
Held June 17, 2024

The June 17, 2024, Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2405 Reith Way, Suite 2, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Jay Hester, Executive Director

Rob Faber, Legal Counsel
Travis Jansen, Operations Manager
Nicole Jech, Contract Specialist

GUESTS: None

GUEST COMMENTS: None

DISCUSSION / ACTION ITEMS:

Project Manager

- **Dredging** – We are about 3 weeks into the dredging project. They have been able to remove about 1,100 dry tons so far. At the next meeting we should know if they were correct in their estimate or if more will be needed to be scraped and removed.
- **Midvale Rd** – Project is continuing to move forward. Pictures have been included as a visual update on the progress. We have scheduled a groundbreaking ceremony for Friday, June 28th at 10:00 a.m.

Executive Director

- **McKinstry Biogas Update** – They are still working on fine tuning information before a presentation can be made to commission. A meeting is scheduled for Wednesday, June 26th to review their information with Port staff. On Thursday, June 13th, the Port submitted a clean energy grant application to the Department of Commerce for up to \$3 million dollars to aid in funding for this project.

ACTION ITEMS:

- Motion to approve the consent agenda which includes minutes of the business meeting held on June 3, 2024. Payroll issued on June 5, 2024, in the amount of \$58,654.11 and payables issued on May 31, 2024, and June 10, 2024, in the amount of \$755,108.78 totaling \$813,762.89. Commissioner Grubenhoff moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.

STAFF COMMENTS:

Jay mentioned that the new lab analyst hired seems to be working out well. He further mentioned that it has been difficult to fill the other two vacancies the Port has.

Jay also commented that he has been assisting Manzana with making connections with SVID to help keep the project moving forward.

On a final note, he also mentioned that Pacific Ag has reached out to Benton REA to request three times the amount of power initially requested for their operation.

COMMISSIONER COMMENTS:

Jim thanked Nikki for her efforts in submitting the Department of Commerce grant application.

EXECUTIVE SESSION: None

ADJOURNMENT:

The Business Meeting adjourned at 5:50 p.m., peace and harmony prevailing.



Arnold Lee Martin, President

ATTEST:



Tyler Schilperoort, Secretary