



PORT OF SUNNYSIDE
Commissioner Business Meeting
May 6, 2024

- I. OPEN MEETING
- II. GUESTS
- III. CITIZEN COMMENTS
- IV. DISCUSSION / ACTION ITEMS: TAB
 - A. Minutes of the Business Meeting held on April 15, 2024, and minutes of the Special Meeting held on April 24, 2024. 1
 - B. Payables & Payroll Listings 2

Consent Agenda
* All items listed with an asterisk (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items at the Business Meeting unless a commissioner so requests.

 - *a. Minutes of the Business Meeting held on April 15, 2024, and minutes of the Special Meeting held on April 24, 2024.
 - *b. Payroll issued on April 19, 2024, in the amount of \$52,081.96, and May 3, 2024, in the amount of \$55,149.37, payables issued on April 25, 2024, in the amount of \$279,501.30, totaling \$386,732.63.

Suggested Motion: To approve the consent agenda as presented above.
 - C. EXECUTIVE DIRECTOR MEMO 3

Suggested Motion: To award the contract to Graham Baba to design and engineer the Port's new administration building and authorize Jay Hester to sign on behalf of the Port.

Suggested Motion: To approve the MFA Work Order Authorization Number 01 agreement for the redevelopment of the Carnation Property and authorize Jay Hester to sign on behalf of the Port.

Suggested Motion: To approve the DES Energy Services Authorization Amendment No. 1 to state schedule of completion of the investment grade audit by July 30, 2024, and authorize Jay Hester to sign on behalf of the Port.
 - D. PROJECT MANAGER MEMO 4

Suggested Motion: To ratify change requests 5,6, and 7 for the Tenant Improvement Project in the amount of \$5,577.59 and authorize Adam Smith to sign on behalf of the Port.

E. OPERATIONS MANAGER MEMO

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Suggested Motion: To approve the Scope of Work with Parametrix for the IWWTF Treatment and Operations Enhancements in the amount of \$276,346 and authorize Adam Smith to sign on behalf of the Port.

V. GENERAL COMMENTS:

A. Staff Comments

B. Commissioner Comments

VI. EXECUTIVE SESSION: Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 Subsections C, G, and I respectively.

VII. ADJOURNMENT