



**PORT OF SUNNYSIDE**  
**Commissioner Business Meeting**  
**February 5, 2024**

- I. OPEN MEETING
- II. GUESTS
- III. CITIZEN COMMENTS
- IV. PUBLIC HEARING ON A RESOLUTION ADOPTING AMENDMENT AND SUPPLEMENT NO. 37 TO ITS COMPREHENSIVE PLAN OF DEVELOPMENT
- V. DISCUSSION / ACTION ITEMS:

TAB

- A. Minutes of the Business Meeting held on January 16, 2024. 1
- B. Payables & Payroll Listings 2

**Consent Agenda**

\* All items listed with an asterisk (\*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items at the Business Meeting unless a commissioner so requests.

- \*a. Minutes of the Business Meeting held on January 16, 2024.
- \*b. Payables issued on January 25, 2024, in the amount of \$265,859.34. Payroll issued on January 19, 2024, in the amount of \$53,288.29, totaling \$319,147.63.

Suggested Motion: To approve the consent agenda as presented above.

- C. EXECUTIVE DIRECTOR MEMO 3

Suggested Motion: To approve Resolution 2024-01, A Resolution Adopting Amendment and Supplement No. 37 to its Comprehensive Plan of Development.

Suggested Motion: To approve the Brownfield Revolving Loan Fund grant agreement amendment from the Department of Commerce in the amount of \$74,218 and authorize Jay Hester to sign on behalf of the Port.

Suggested Motion: To authorize Jay Hester, as the Executive Director of the Port of Sunnyside, to sign all closing documents for the Port's sale of approximately 2.36 acres identified as Yakima County Assessor's parcel numbers 220901-23135 and 220901-23439 to Valley Wide Cooperative, Inc., including but not limited to the deed, excise tax affidavit, closing statement and closing escrow instructions, which are consistent with the Real Estate Purchase and Sale Agreement signed by the Port.

- D. PROJECT MANAGER MEMO 4

Suggested Motion: To approve the agreement with J-U-B Engineers, Inc. for Professional Services and authorize Jay Hester to sign on behalf of the Port.

Suggested Motion: To approve the scope of work from J-U-B Engineers for Task Order 001 in the amount \$11,900 for the airport hangar project and authorize Jay Hester to sign on behalf of the Port.

VI. GENERAL COMMENTS:

- A. Staff Comments
- B. Commissioner Comments

VII. EXECUTIVE SESSION: Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 Subsections C, G, and I respectively.

VIII. ADJOURNMENT