



PORT OF SUNNYSIDE
Commissioner Business Meeting
January 16, 2024

I. OPEN MEETING

II. GUESTS

III. CITIZEN COMMENTS

IV. DISCUSSION / ACTION ITEMS:

TAB

A. Minutes of the Business Meeting held on January 2, 2024. 1

B. Payables & Payroll Listings 2

Consent Agenda

* All items listed with an asterisk (*) are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items at the Business Meeting unless a commissioner so requests.

*a. Minutes of the Business Meeting held on January 2, 2024.

*b. Payables issued on January 10, 2024, in the amount of \$463,894.83. Payroll issued on January 5, 2024, in the amount of \$54,877.32, totaling \$518,772.15.

Suggested Motion: To approve the consent agenda as presented above.

C. EXECUTIVE DIRECTOR MEMO 3

Suggested Motion: To approve the Amendment to Commercial and Investment Real Estate Purchase and Sale Agreement and authorize Jay Hester to sign on behalf of the Port.

D. PROJECT MANAGER MEMO 4

Suggested Motion: To award the contract with Oxbow Construction in the amount of \$33,811.31 for the Nutrien Fencing Project.

Suggested Motion: To ratify the contract with VanBelle Excavating for installation of the automatic strainer at the bioreactor feed station in the amount of \$28,840 plus tax.

Suggested Motion: To award the contract with M Sevigny Construction in the amount of \$398,000 plus tax for the Tenant Improvement project.

E. OPERATIONS MANAGER MEMO 5

Suggested Motion: To award the Short Form of Agreement Between Owner and Engineer for Professional Services with Connetix and authorize Travis Jansen to sign on behalf of the Port.

Suggested Motion: To approve the Amendment to Task authorization for On-Call services with Parametrix and authorize Travis Jansen to sign on behalf of the Port.

Suggested Motion: To approve the Scope of Work with Parametrix for the Conveyance Alternatives Review in the amount of \$37,299 and authorize Travis Jansen to sign on behalf of the Port.

V. GENERAL COMMENTS:

A. Staff Comments

B. Commissioner Comments

VI. EXECUTIVE SESSION: Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 Subsections C, G, and I respectively.

VII. ADJOURNMENT