



MINUTES OF THE BUSINESS MEETING

Held January 6, 2014

The January 6, 2014 Business Meeting was called to order at 5:15 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave., Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;
Jay Hester, Executive Director;
Jed Crowther, Property, Development & Project Manager;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Legal Counsel

List of guests available upon request:

PRESENTATION:

Sid Morrison, Tom Carpenter & Chuck Klarich, officials with the non-profit Yakima Basin Storage Alliance, explained why the group feels an independent review of the Yakima Basin plan is vital to ensuring water storage needs will be met 30 years from now. They were seeking the port's backing for an audit of the Yakima Basin Integrated Water Resource Management Plan to be conducted by Normandeau Environmental Consultants. The Commissioners will consider the request at a future meeting.

EXECUTIVE DIRECTOR: Jay presented a written report and the following items were discussed; (written report available upon request).

- Jay stated that Tony Espinoza had accepted the position of Sprayfield tech and will begin working on January 20th and that he is excited to have Tony join our team.
- Jay reported that we have selected Invisible Ink in Yakima to design and host a new web site and that the Port will be better served by someone locally.
- Jay indicated that he is planning another coop marketing trip with YCDA and the Port of Grandview to Natural Food Products Expo West in Anaheim March 7th thru 9th.

PROPERTY, DEVELOPMENT & PROJECT MANAGER: Jed presented a written report and the following items were discussed; (written report available upon request).

- Jed provided a list of funding sources for the Anaerobic System project including USDA, CERB and SIED loan/grants.

- Jed reported that two recent projects came in under their original bid amounts.
- Soil removal at the former Carnation site has been completed by Bestebreuer Brothers Construction.

NOTICE ITEMS: Industrial Development Corp Meeting/Joint City and Port to be held at the Law and Justice Center on January 13, 2014, at 6:30 p.m. Commissioner Matson suggested that Jay do a five minute presentation to inform the new councilmen about the Port.

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on December 2, 2013 and Special Meeting minutes held on December 13, 2013. Payables in the amount of \$636,745.54 issued on December 10, 2013, payables in the amount of \$166,313.98 issued on December 23, 2013, payroll in the amount of \$38,533.64 issued on December 5, 2013, payroll in the amount of \$27,833.11 issued on December 20, 2013 and payroll in the amount of \$42,082.70 issued on January 3, 2014 totaling \$911,508.97. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.
- Approve Resolution 2014-01 "A Resolution of the Port of Sunnyside, Yakima County, Washington, authorizing and directing the Executive Director to execute on behalf of the Port of Sunnyside an agreement between the Washington State Community Economic Revitalization Board and the Port of Sunnyside for aid in financing the costs of public facilities consisting of the Anaerobic Pretreatment System project". Commissioner Martin moved to approve, Commissioner Matson seconded, motion carried.

GENERAL COMMENTS:

Staff Comments: Jed thanked John Fannin of the Daily Sun News for the great year end article he wrote entitled; Port of Sunnyside Officials Make Major Economic Development Strides in 2013.

Commissioner Comments:

Commissioner Matson commented on the article written by John Fannin of Daily Sun News about four pioneers we lost in the past year and the impact their lives had on the Lower Yakima Valley. Commissioner Matson also mentioned that his daughter would be moving to Spokane for an employment opportunity.

Commissioner Martin wished everyone a Happy New Year and that he is looking forward to a productive and active year. He also thanked John Fannin for his good article about the Port.

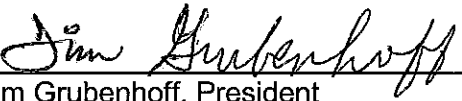
Commissioner Grubenhoff stated that he feels it a privilege to be the President of the Commission, especially during this our 50th anniversary of the Port. He also shared that his new grandson, Jase, was born a few days after Christmas and that he had a wonderful time with their houseguests from California for Christmas.

Citizen Comments: None

EXECUTIVE SESSION: Executive session was called to order at 6:23 p.m. by President Grubenhoff to discuss personnel issues as allowed by RCW 42.30.110 Subsection G. Session was expected to last 10 minutes with an action expected. Session closed at 6:33 p.m.

- Approve employment agreement between the Port of Sunnyside and Jay Hester, Executive Director. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.

ADJOURNMENT: The Business Meeting was adjourned at 6:35 p.m., peace and harmony prevailing.



Jim Grubenhoff, President

ATTEST:


Arnold Martin, Secretary

