



**MINUTES OF THE BUSINESS MEETING**  
**Held July 3, 2023**

The July 3, 2023, Business Meeting was called to order at 5:15 p.m., by President Schilperoort. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

**Commissioners and Staff present at the Business Meeting:**

Tyler Schilperoort, Commission President  
Arnold Martin, Commission Vice President  
Jim Grubenhoff, Commission Secretary (via phone)  
Jay Hester, Executive Director

Adam Smith, Project Manager  
Rob Faber, Legal Council  
Nicole Jech, Communications Director

**GUESTS:** Shane Mortensen

**GUEST COMMENTS:** Shane petitioned the commission for early termination of his lease if he found a new location for his business before the December 31, 2023 expiration date. He expressed that it would be extremely difficult to carry two leases simultaneously due to financial constraints. Department of Licensing requirements also make it difficult. The commission agreed that they would take his request under consideration and make a decision at a later time.

**DISCUSSION / ACTION ITEMS:**

**Executive Director:**

**Project Manager:**

- **HopTown** – An update was given on the current status of the construction project. Currently there are issues with the power equipment delivery schedule. All efforts are being made to try and make sure this does not delay the anticipated opening date.

**STAFF COMMENTS:** Nikki informed the commissioners of the upcoming Varietal 5-year anniversary event on July 15<sup>th</sup>.

**COMMISSIONER COMMENTS:** None

**ACTION ITEMS:**

The consent agenda includes:

- Minutes of the Business Meeting held on June 20, 2023. Payables issued on June 14, 2023 and June 23, 2023 in the amount of \$235,069.03 and Payroll issued on June 20, 2023 in the amount of \$51,309.23, totaling \$286,378.26. Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.

- Motion to approve the lease with Co Dinn Cellars and authorize Jay Hester to sign on behalf of the Port. Commissioner Grubenhoff moved to approve; Commissioner Martin seconded. Motion approved 3-0.

**EXECUTIVE SESSION** The Executive Session was opened at 5:37 p.m. by President Schilperoort to discuss Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 Subsections C, G, and I respectively. The session was expected to last 5 minutes with possible action expected. The session ended at 5:42 p.m.

**ACTION ITEMS:**

- Motion to approve the Letter of Intent with Inspire Development Centers and authorize Jay Hester to sign on behalf of the Port. Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.

**ADJOURNMENT:** The Business Meeting adjourned at 5:45 p.m., peace and harmony prevailing.



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Tyler Schilperoort, President

**ATTEST:**

  
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Jim Grubenhoff, Secretary