



MINUTES OF THE BUSINESS MEETING
Held March 6, 2023

The March 6, 2023 Business Meeting was called to order at 5:15 p.m., by President Schilperoort. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Tyler Schilperoort, Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director

Adam Smith, Project Manager
Travis Jansen, Operations Manager
Jasmine Chavez, Administrative Assistant
Rob Faber, Legal Counsel

GUESTS: None

GUEST COMMENTS: None

DISCUSSION / ACTION ITEMS:

Project Manager:

Brownfield Cleanup Project – During the cleanup process, the engineers pulled up more material than what was estimated. The material had to be removed and tested continuously to make sure all contamination had been eliminated. Overall, approximately 200 tons of material was removed and replaced.

Change orders 1 and 2 were also discussed. Existing foundation was found during the ex and needed to be removed, along with an electrical line that ran through the excavated site. A request was submitted to EPA for additional funding to cover the unforeseen costs. An additional \$23,942 was awarded.

STAFF COMMENTS:

Jay presented pictures of the one of the Ports storage buildings, known as the "pink shop", located off of Sunnyside-Mabton Highway. The building was damaged along with a gate and fencing during a burglary that occurred on March 2, 2023. We have not received an estimate for repairs yet, but are guesstimating \$7,000-\$10,000 dollars for repairs.

COMMISSIONER COMMENTS: None

ACTION ITEMS:

The consent agenda includes:

- Minutes of the Business Meeting held on February 21, 2023. Payroll issued on March 3, 2023 in the amount of \$49,117.84. Payables issued on February 24, 2023 in the amount of \$94,513.58. Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to ratify the contract with Van Belle Excavating LLC, in the amount of \$20,942 for change orders #1 and #2, and additional excavation and backfill material required for the Planter's Hotel Brownfield Cleanup Project. Commissioner Grubenhoff moved to approve; Commissioner Martin seconded. Motion approved 3-0

EXECUTIVE SESSION: The Executive Session was opened at 5:47 p.m. by President Schilperoort to discuss Real Estate, Personnel, and Legal issues as allowed by RCW 42.30.110 subsections C, G, and I, respectively. The session was expected to last 20 minutes with no action expected. At 6:07 the session was extended for 5 minutes. At 6:12 the session was extended for another 5 minutes. The session ended at 6:17 p.m.

ADJOURNMENT: The Business Meeting adjourned at 6:19 p.m., peace and harmony prevailing.



Tyler Schilperoort, President

ATTEST:



Jim Grubenhoff, Secretary