



MINUTES OF THE BUSINESS MEETING
Held February 21, 2023

The February 21 2023, Business Meeting was called to order at 5:15 p.m., by Vice President Martin. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Adam Smith, Project Manager

Travis Jansen, Operations Manager
Delilah Saenz, Finance Officer
Jasmine Chavez, Administrative Assistant

GUESTS: None

GUEST COMMENTS: None

DISCUSSION / ACTION ITEMS:

Operations Manager

MBR – The plant has been running well. They are finally able to start catching up on other items rather than the unplugging issue.

Lagoon 2/3 – Natural Selection has given us a couple options for sludge disposal, either land application or composting. Arnold asked how much sludge is in the anaerobic digester and Travis replied there isn't much. He said they are able to suck it out and keep the water moving with the circulation pipes to keep the sludge from building up. Arnold asked if we have a method to clean 2/3 up without dredging in the future. Travis said we most likely won't have to worry about filling it up anytime soon since it has already been about 30 years of accumulation in there. He indicated there is aeration that they have looked into to help keep everything stirred up to slow down the buildup.

Spray fields – We are currently working on making some changes with watering the fields. In the past we haven't used their SVID delivery, so we are working on hooking up a couple deliveries to water the fields with irrigation water, and not wastewater.

Biogas – Last year we submitted a grant with the help of McKinstry. We were just informed that we were eligible for a million-dollar grant. Cory and Travis recently had a conference call to go over the next steps and plan on applying for more grants through the Inflation Reduction Act to help offset the cost. The plan is to get in contact with Department of Enterprise Services and contract through them, so they can help vet the project and make sure the cost and return are what's expected. More information will hopefully be available in the next 2 weeks, then we can have a scope of work from McKinstry. Travis is working on visiting a similar facility to see the amount of work involved and the process.

STAFF COMMENTS:

COMMISSIONER COMMENTS: Jim commented that Travis seems to have a lot of projects going, and he is interested in the Biogas deal.

ACTION ITEMS:

The consent agenda includes:

- Minutes of the Business Meeting held on February 6, 2023. Payroll issued on February 6 and 17, 2023 in the amount of \$50,574.13. Payables issued on February 10, 2023 in the amount of \$573,338.53. Commissioner Grubenhoff moved to approve; Commissioner Martin seconded. Motion approved 2-0

ADJOURNMENT:

The Business Meeting adjourned at 5:42 p.m., peace and harmony prevailing.



Arnold Martin, Vice President

ATTEST:


Jim Grubenhoff, Secretary