

PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held February 6, 2012

The February 6, 2012 Business Meeting was called to order at 5:15p.m. by Vice President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office at 520 S. 7th St., Sunnyside, WA.

Commissioners and Staff present at the Study Session/Business Meeting:

Jim Grubenhoff, Jeff Matson, Commissioners;
Amber Hansen, Executive Director
Jed Crowther, Property, Development & Project Manager;
Robert Farrell, Port Engineer;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Legal Counsel

List of guests available on request.

PRESENTATION: Dr. Rick Cole, Sunnyside Schools Superintendent gave a presentation on the approaching school levy, encouraged everyone to vote and provided information about the levy equalization funds. He also made a plea to the commissioners for assistance in convincing the Office of Superintendent of Public Instruction to build the Yakima Valley Tech Branch Campus in Sunnyside. The campus would provide education in a number of fields to local students to help meet the needs of some Sunnyside industries.

PORT EXECUTIVE DIRECTOR: Amber Hansen presented a written report and the following items were discussed; (written report available upon request).

- ◆ Amber reported Senator Honeyford informed her that the legislation bill allowing us to apply to DOE for wastewater funds has passed out of the Senate and is going to the House. The Senator will advise us when this will take place so that we can attend.
- ◆ Amber indicated that the RV Park annexation and zoning will be on the agenda for the City Council on February 13, 2012 and that she has requested Jamie Carmody attend to represent the Port.

PROPERTY, DEVELOPMENT & PROJECT MANAGER: Jed Crowther presented a written report and the following items were discussed; (written report available upon request).

- ◆ Jed stated that the Carnation Plant environmental soil sampling was completed in January. The redevelopment planning, analysis findings and cost benefits will be revealed at a Port meeting open house for the community tentatively scheduled for April 16, 2012.

- ▶ Jed presented documentation that will strengthen our application to EDA for the pipeline project, seeking more certainty of funding for the wetland by the Corps. The wetland project is moving forward, final design expected by fall of this year.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- ▶ Bob provided a scope of services by HDR Engineering for the Port of Sunnyside EDA Preliminary Engineering Report and Environmental Narrative - Effluent Transfer Project. HDR Engineering would produce a report that satisfies requirements for the port's application to the EDA for assistance in financing the wetlands pipeline.
- ▶ Bob stated pros and cons regarding the depth of the pipeline when cooling the water is considered and gave several examples of different construction materials along with estimated thermal conductivity. The HDR report would help determine which is the best choice and to result in cooling of the effluent to the Yakima River.

NOTICE ITEMS: PNWA Eastern Washington/Northern Idaho Regional Meeting is on Friday, February 17, 2012 from 11:30am - 2pm in the Port of Pasco Board Room, 1110 Osprey Pointe Blvd.

GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments: None

Citizen Comments: None

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- ▶ The consent agenda includes the minutes of the Port Meeting held on January 16, 2012 and payables in the amount of \$60,256.28 issued on January 25 & 31, 2012 and payroll in the amount of \$26,526.06 issued on January 20, 2012 and payroll in the amount of \$36,538.94 issued on February 3 & 6, 2012 totaling \$125,651.28. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

- ♦ Approve the Salary Agreement between the Port of Sunnyside and Amber Hansen providing additional compensation in the amount of \$5,000 for additional duties as set forth in the agreement and authorize Vice President Grubenhoff to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- ♦ Approve contract and scope of work for Preliminary Engineering Report and Environmental Narrative for Effluent Transfer Project with HDR Engineering in the amount of \$118,707.00. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

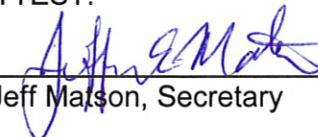
EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 6:14 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:



Jeff Matson, Secretary

