



MINUTES OF THE BUSINESS MEETING
Held November 21, 2022

The November 21, 2022 Business Meeting was called to order at 5:15 p.m., by President Schilperoort. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Tyler Schilperoort, Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director

Adam Smith, Project Manager
Jasmine Chavez, Administrative Assistant
Rob Faber, Legal Counsel

GUESTS:

COMMENTS:

DISCUSSION / ACTION ITEMS:

PROJECT MANAGER:

- **Hoptown Project** – Adam discussed the Hoptown Project. He informed Commissioners that on Monday, November 7th, two bids were received. The lowest bid came from M Sevigny Construction. The Project is expected to begin December 12th and is tracking to be completed by June 10, 2023.

ACTION ITEMS:

The consent agenda includes:

- Minutes of the Business Meeting held on November 7, 2022, and Minutes of the Rate Hearing for Industries held on November 8, 2022. Payroll issued on November 18, 2022, in the amount of \$50,176.67. Payables issued on November 10, 2022, in the amount of \$164,379.19, totaling \$214,555.86. Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to award the contract with M Sevigny Construction for the Hoptown Project in the amount of \$1,270,000, plus tax, and authorize Adam Smith to sign on behalf of the Port. Commissioner Grubenhoff moved to approve; Commissioner Martin seconded. Motion approved 3-0.

EXECUTIVE SESSION: The Executive Session was opened at 5:56 p.m. by President Schilperoort to discuss Real Estate, Personnel, and Legal issues as allowed by RCW 42.30.110 subsections C, G, and I, respectively. The session was expected to last 10 minutes with no action expected. The session ended at 6:06 p.m.

STAFF COMMENTS:

Jay mentioned that he went to the CERB meeting in Olympia on November 17th and discussed the Pacific Ag Project. The project is currently fully funded with the help of CERB and SIED. He mentioned that Rob is working on a contract for repayment, and he will bring it back to the commissioners to review at the next meeting. The project has yet to go out to bid, but we have agreements signed and in place. He clarified that nothing is committed until it has been approved by the commissioners.

COMMISSIONER COMMENTS:

Jim commented that he also attended the CERB meeting with Jay and was impressed by how well things went. It was very informative and was well received.

Arnold mentioned that he attended the event hosted at Perry Tech in recognition of Senator Honeyford. He commented that it was a very nice event and was well attended.

ADJOURNMENT: The Business Meeting adjourned at 6:07 p.m., peace and harmony prevailing.



Arnold Martin, Vice President

ATTEST:



Jim Grubenhoff, Treasurer