

PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held August 20, 2012

The August 20, 2012 Business Meeting as called to order at 5:15 by Vice President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office at 520 S. 7th Street, Sunnyside, WA.

Commissioner and Staff present at the Business Meeting:

Jim Grubenhoff, Jeff Matson, Commissioners;
Amber Hansen, Executive Director;
Jay Hester, Future Executive Director;
Robert Farrell, Port Engineer;
Jed Crowther, Property Manager;
Gary Holwegner, Sprayfield Manager;
Travis Jansen, Maintenance Manager;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Legal Counsel

List of guests available upon request.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Commissioner Matson asked Bob the status of our NPDES permit from DOE. Bob stated that it has been administratively extended due to DOE working on other issues in the Central Washington area. DOE is aware of what we are doing on the wetland.

SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- Gary reported that our harvester, Mr. Cuddy, is happy with the crops this season. Gary stated that once again we have taken off more nitrogen than we put on with water.

MAINTENANCE MANAGER: Travis Jansen presented a written report and the following items were discussed; (written report available upon request).

- Travis stated that he is working on a ton of projects that need to be completed. Travis and Ray have been kept busy with rental repairs, replacing sprinklers and nozzles, installing a bypass in the waste water from the filters at Golob Landing and screw press modifications.

NOTICE ITEMS: Amber will be on vacation the week of August 27th and back to work the day after the Labor Day Holiday.

GENERAL COMMENTS:

STAFF COMMENTS: Jay Hester expressed that it was good to be back with the Port.

COMMISSIONER COMMENTS:

Commissioners Grubenhoff and Matson stated that they were happy to have Jay Hester back with the Port.

Commissioner Grubenhoff said thanks to all of the staff for the hard work they do.

CITIZEN COMMENTS: Clay Powell of Darigold thanked everyone for their hard work.


ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.


- The consent agenda includes the minutes of the Port Meeting held on August 6, 2012 and payables in the amount of \$102,884.40 issued on August 10, 2012 and payroll in the amount of \$29,388.88 issued on August 20, 2012, totaling \$132,273.28. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- Approve Scope of Services for 15% design engineering services provided by HDR Engineering at a cost not to exceed \$103,000 and authorize Jed to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 5:26 p.m., peace and harmony prevailing.


Arnold Martin, President

ATTEST:


Jeff Matson, Secretary