



**MINUTES OF THE BUSINESS MEETING**  
**Held February 7, 2022**

The February 7, 2022 Business Meeting was called to order at 5:15 p.m., by President Schilperoort. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

**Commissioners and Staff present at the Business Meeting:**

Tyler Schilperoort, Commission President	Cory Wilson, Plant Operator
Arnold Martin, Commission Vice President	Karen Hofmann, Director of Finance
Jim Grubenhoff, Commission Secretary	Lucia Navarro, Administrative Assistant
Jay Hester, Executive Director	Rob Faber, Legal Counsel
Travis Jansen, Project Manager	

**GUESTS COMMENTS:** None

The public hearing on Amendment and Supplement No. 35 to the Comprehensive Plan was opened at 5:16 p.m. by President Schilperoort.

**LEGAL COMMENTS:** Rob Faber commented that as per RCW 53.20.010 notice was given of the public hearing on Amendment and Supplement No. 35 to the Comprehensive Plan via publication in the Sunnyside Sun. The notice ran in the Sunnyside Sun on Wednesday, January 26, 2022 and again on the following Wednesday, February 2, 2022. As of meeting time there were no public comments received. Rob shared that the first notice was provided more than 10 days prior to the hearing which meets the notice requirements in RCW 53.20.010. He explained that the reason for the hearing was to surplus property that will be sold in the near future.

**Citizen Comments:** No citizens were present for comments.

The public hearing was closed at 5:19 p.m.

**DISCUSSION / ACTION ITEMS:**

**EXECUTIVE DIRECTOR**

- **Airport Hangar** – Jay discussed the option of extending the building of the hangar until 2025. He explained that there are several other construction projects lined up and it may be wise to think about pushing this project out. He told the Commission that he brought this to their attention so they have time to think about it before a decision is made.
- **Resolution 2022-02** – This resolution is necessary to complete the pre-contract requirements for the Planters Hotel CERB funding.
- **Blehyl** – A request was submitted by Bleyhl requesting a waiver of the late fee on their account in the amount of \$500.00. The late fee was incurred because their payment was made after their due date of January 5, 2022. After discussion all three commissioners were in agreement to deny the waiver request.

## DIRECTOR OF FINANCE

- **Natural Selection Contract** – Karen presented the new contract with Natural Selection for review. This contract is for the disposal of sludge from the dewatering facility.

## ACTION ITEMS:

The consent agenda includes:

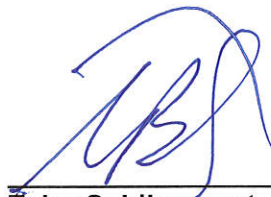
- Minutes of the Business Meeting held on January 18, 2022. Payroll issued on January 20, 2022 in the amount of \$50,080.95, payables issued on January 25, 2022 in the amount of \$336,137.18, payroll issued on February 4, 2022 in the amount of \$46,557.12, totaling \$432,775.25. Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Resolution 2022-01, A Resolution Adopting Amendment and Supplement No. 35 to its Comprehensive Plan of Development. Commissioner Grubenhoff moved to approve; Commissioner Martin seconded. Motion approved 3-0.
- Motion to approve Resolution 2022-02, A Resolution of the Port of Sunnyside to accept the conditions set forth by the Washington State Community Economic Revitalization Board (CERB), in its offer of financial aid for the redevelopment of the property located at 400 South 6<sup>th</sup> Street, Sunnyside, WA. Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve the contract with Natural Selection Farms and authorize Jay Hester to sign on behalf of the Port. Commissioner Grubenhoff moved to approve; Commissioner Martin seconded. Motion approved 3-0.

**Staff Comments:** Cory shared that the treatment at the Wastewater Treatment Facility was improving slowly. He shared that the plant was finally running smoothly when a slug load was sent in and disrupted treatment. The disruption has decreased the biology and now more skids are running but less water is able to be treated. He stated that while he is working to increase the biology, it is a process that takes time. The improvements in the system are coming in slowly, which is a good sign that treatment will be back at full capacity in the future.

**Commissioner Comments:** None

**EXECUTIVE SESSION:** The Executive Session was opened at 6:10 p.m. by President Schliperoort to discuss Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 subsections C, G, and I respectively. The session was expected to last 20 minutes with no action expected to be taken. The session ended at 6:30 p.m.

**ADJOURNMENT:** The Business Meeting adjourned at 6:31 p.m., peace and harmony prevailing.



Tyler Schliperoort, President

ATTEST:

  
Jim Grubenhoff, Treasurer