



MINUTES OF THE BUSINESS MEETING
Held January 3, 2022

The January 3, 2022 Business Meeting was called to order at 5:15 p.m., by President Schilperoort. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Tyler Schilperoort, Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

SWEARING IN OF NEWLY ELECTED COMMISSIONER: Administration of oath of office for Commissioner Grubenhoff by Port Attorney Rob Faber.

GUESTS: None

GUESTS COMMENTS: None

DISCUSSION / ACTION ITEMS:

PROJECT MANAGER

- **MBR Project Update** – Travis presented pictures of filters for the Commissioners to review. He explained that the filters are getting plugged with sand and debris from the wastewater. Larger screens have been ordered and should assist in resolving the plugging issue. Currently, the biology in the wastewater still isn't at an ideal level so staff is continuing to work on that. Once the new filters arrive, combined with normal biology levels, the treatment out at the plant should improve immensely. Current lagoon levels are still below the overflow level. Commissioner Schilperoort asked how the biology is increased. Travis responded that there is "food (chemicals)" that is added to assist the growth of the biology. Currently an increase in cleaning cycles is necessary to address the filters plugging and once this is minimized wastewater treatment will increase which also assists in the growth of the biology in the system.

Staff Comments: None

Commissioner Comments: Commissioner Grubenhoff stated he is happy to have been re-elected and he looks forward to a great 2022.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on December 6, 2021. Payables issued on December 1 – 10, 2021 in the amount of \$1,789,346.23, payroll issued on December 20, 2021 in the amount of \$45,203.08, payables issued on December 23 – 27, 2021 in the amount of \$55,611.22 totaling \$1,890,160.53 Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 3-0.

EXECUTIVE SESSION: The Executive Session was opened at 5:41 pm p.m. by President Schilperoort to discuss Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 subsection C, G, and I respectively. Final action may be taken. The session was expected to last 15 minutes. At 5:56 p.m. the session was extended for 5 minutes by President Schilperoort. At 6:01 p.m. another 5 minute extension was called by President Schilperoort. The session ended at 6:06 p.m. No action was taken.

ADJOURNMENT: The Business Meeting adjourned at 6:09 p.m., peace and harmony prevailing.



Tyler Schilperoort, President

ATTEST:


Jim Grubenhoff, Treasurer