



PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held April 2, 2012

The April 2, 2012 Business Meeting was called to order at 5:15 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 520 S. 7th St., Sunnyside, WA.

Commissioners and Staff present at the Study Session/Business Meeting:
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;
Jed Crowther, Property, Development & Project Manager;
Robert Farrell, Port Engineer;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Legal Counsel

List of guests available on request.

EXECUTIVE DIRECTOR: Amber presented a written report.

PROPERTY, DEVELOPMENT & PROJECT MANAGER: Jed Crowther presented a written report and the following items were discussed; (written report available upon request).

- ▶ Jed provided documentation from the Army Corps of Engineers outlining progress on the wetland.
- ▶ Jed stated that good progress is being made on the design of the pipeline to wetland. Route location details have been defined. Depths of burial options, preliminary costs for various size/depth/type of pipe is also being evaluated.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- ▶ Bob reported that some of our manholes are showing the effects of low pH (acidic) wastewater passing through them. In order to preserve these structures, we should line them with a material to inhibit corrosion of the cement.

NOTICE ITEMS: Open House Farewell No-Host Dinner for Mark and Kathy Gervasi, City Manager, at 6:30 p.m. on April 10, 2012 at Bon Vino's Bistro & Bakery.

WPPA Spring Meeting at the Davenport Hotel in Spokane May 16-18.

GENERAL COMMENTS:

Staff Comments: Vernita congratulated Jed on his daughter Stephanie's making the finals in the 2012 Distinguished Young Woman of Connell/North Franklin contest. Stephanie also was awarded best talent and the scholastic award.

Commissioner Comments:

Commissioner Grubenhoff expressed his excitement on the impending birth of his 2nd grandchild.

Commissioner Matson stated that his daughter Laura will be graduating from Duke on May 12.

Citizen Comments: None

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- ▶ The consent agenda includes the minutes of the Port Meeting held on March 19, 2012 and payables in the amount of \$99,789.50 issued on March 13, 23 & 27, 2012 and payroll in the amount of \$27,933.07 issued on March 20 & 21, 2012 totaling \$127,722.57. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- ▶ Approve Amendment 5 to Independent Food's Schedule A as presented by Port Engineer and authorize Amber Hansen to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.
- ▶ Approve contract with Realm, Inc. For lining of manholes not to exceed \$31,500.00 and authorize Jed Crowther to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 5:46 p.m., peace and harmony prevailing.

Arnold Martin, President

ATTEST:

Jeff Matson, Secretary