



MINUTES OF THE BUSINESS MEETING
Held November 2, 2020

The November 2, 2020 Business Meeting was called to order at 5:15 p.m., by President Grubenhoff. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jim Grubenhoff, Commission President
Tyler Schilperoort, Commission Vice President via phone
Arnold Martin, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Cory Wilson, Operator
Nicole Jech, Communications Director
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

GUESTS: None

GUESTS COMMENTS: None

DISCUSSION/ACTION ITEMS:

Executive Director:

- A motion to authorize Jay to sign the closing paperwork for the Mensonides property was presented for approval. The property was recently approved for purchase at the October 22, 2020 Special Meeting.

Communications Director:

- Nikki provided an overview of the rate hearing information that will be presented at tomorrow's rate hearing. She shared that numbers have stayed the same since the previous Port meeting and no changes are expected between now and tomorrow morning.

Project Manager:

- Travis provided an update on current projects. He shared that no bids have been received yet for the demolition/removal of the mobile home located at 2393 Sheller Road. He mentioned that he is still waiting on the report for this property which will provide more insight to contractors to present a bid.
- Cory provided a 3D tour of the new MBR building that will be constructed at the IWWTF. The digital walk through provided Port staff and Commissioners with a more dynamic feel of the space. The plans for the project were recently received and will be sent over to the City of Sunnyside and Department of Ecology for review and approval. The project is expected to go out for bid in the next 2-3 weeks.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on October 19, 2020 and minutes of the Special Meeting held on October 22, 2020. Payroll issued on October 20, 2020 in the amount of \$40,463.88, payables issued on October 22 and 23, 2020 in the amount of \$92,154.90, totaling \$132,618.78. Commissioner Martin moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.

- Motion to authorize Jay Hester, as the Executive Director of the Port of Sunnyside, to sign all closing documents for the Port's purchase of approximately 56.8 acres of real property from Art Mensonides and Teresa Mensonides for a purchase price of \$715,000.00 including but not limited to excise tax affidavits, closing statements and closing escrow instructions, which are consistent with the Vacant Land Real Estate Purchase and Sale Agreement signed by the Port. Commissioner Martin moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.

GENERAL COMMENTS:

Legal Comments: None

Staff Comments: Travis commented that his son was very happy to receive the scholarship from the Washington Public Ports Association.

Commissioner Comments: None

EXECUTIVE SESSION: The Executive Session was opened at 5:56 p.m. by President Grubenhoff to discuss Real Estate and Personnel issues as allowed by RCW 42.30.110 subsections C and G respectively. The session was expected to last 15 minutes with no action to be taken. At 6:11 p.m. the session was extended for ten minutes by President Grubenhoff. At 6:21 p.m. the session was extended for five minutes by President Grubenhoff. The session ended at 6:26 p.m.

ADJOURNMENT: The Business Meeting adjourned at 6:27 p.m., peace and harmony prevailing.



Jim Grubenhoff, President

ATTEST:


Arnold Martin, Treasurer