



MINUTES OF THE BUSINESS MEETING
Held May 18, 2020

The May 18, 2020 Business Meeting was called to order at 5:15 p.m., by President Grubenhoff. The meeting was held at the Port of Sunnyside's Business Administration Office located at 2640 E. Edison Avenue, Suite 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jim Grubenhoff, Commission President
Tyler Schilperoort, Commission Vice President
Arnold Martin, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Jill Jacobs, Director of Finance via telephone
Nikki Jech, Communications Coordinator
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

GUESTS: None

CITIZEN COMMENTS: None

DISCUSSION/ACTION ITEMS:

Executive Director:

- An update on the Planters Hotel Project was provided. The Port recently received an Interagency Agreement from the Department of Ecology for funding that will allow the project to move ahead into Phase 2 of the cleanup investigation. The investigation is scheduled to begin after the document is fully executed by both the Port and Department of Ecology.
- Jay provided Commission with an update on the upcoming Bond Sale. Final numbers are still being determined, but the parameters set forth in a proposal received from Banner Bank look promising. More information will be provided to the Commission when final numbers are determined.

GENERAL COMMENTS:

Staff Comments: Travis commented that the UV System is currently being installed and is on schedule. He would like to have it running by the end of the week and possibly switch over completely after Memorial Day. Commissioner Schilperoort asked how many bulbs are in the system. Travis informed him that there are 4 – 6 sections that hold about 40 bulbs in each section. Commissioner Martin asked if staff would be willing to provide a tour of the facility to the Commissioners prior to full implementation. Jay stated he would work with staff to arrange a tour.

Legal Comments: None

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on May 4, 2020. Payroll issued on May 5, 2020 in the amount of \$46,698.52, payables issued on March 24, 2020 and May 15, 2020 in the amount of \$850,181.38, totaling \$896,879.90. Commissioner Martin moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

EXECUTIVE SESSION: The Executive Session was opened at 5:40 p.m. by President Grubenhoff to discuss Real Estate and Legal issues as allowed by RCW 42.30.110 subsection C & I respectively. The session was expected to last 30 minutes. No action was expected to be taken. At 6:10 p.m. the session was extended for 9 minutes by President Grubenhoff. The session ended at 6:19 p.m.

Staff Comments: Jay shared with the Commissioners that the property switch with the Golob's is almost complete. During the switch it was discovered that \$20,000 worth of improvements may be needed to upgrade the irrigation service as the equipment that is there will not be sufficient for current farming and future property development. Travis shared that the upgrades will provide about 30 lbs. of pressure to the properties once they are developed. Commissioner Schilperoort asked for more information regarding the upgrades before a decision can be made. Travis presented a drawing of the proposed improvements to the Commissioners for their review. Jay shared that these improvements will essentially be relocating the whole pump station from the Golob's property to the Port's property.

Commissioner Comments:

Commissioner Schilperoort stated he enjoyed being able to be together at the meeting. While he understands this may be the new normal, he hopes that everyone is able to learn something from this experience; as a Port and as individuals.

Commissioner Martin agreed with Commissioner Schilperoort's comments.

Commissioner Grubenhoff also agreed with Commissioner Schilperoort's comments. He added that he hopes everyone has an enjoyable Memorial Day weekend with family and loved ones.

ADJOURNMENT: The Business Meeting adjourned at 6:33 p.m., peace and harmony prevailing.



Jim Grubenhoff, President

ATTEST:


Arnold Martin, Treasurer