



MINUTES OF THE BUSINESS MEETING
Held November 5, 2019

The November 5, 2019 Business Meeting was called to order at 10:00 a.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Jay Hester, Executive Director
Cory Wilson, Operator
Nikki Jech, Finance Officer
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

Travis Street - Darigold

Rate Hearing was opened at 10:00 a.m. by President Martin.

Legal Comments:

Rob provided an overview of the hearing. As of meeting time there were no written or oral comments that had been received by Port staff. Notices regarding the hearing as well as copies of the rates had been mailed to each industry at least 10 days prior to today's meeting. The notices included the date and time of today's hearing along with the new proposed rates for 2020 and historical data for the IWWTF.

COMMENTS:

Jay commented that the budget and rate information presented differs in appearance from previous years due to the rate study that was completed by FCS Group earlier in the year. He shared the rate study provided a much clearer picture for Port staff and industries when reviewing the numbers and how the rates have been calculated. Travis Street asked if the increase in rates was due to the use or treatment costs. Jay responded that number is an overall reallocation of the data collected. The change is also a reflection of Seneca leaving the system.

Jay discussed the current state of operations at the Industrial Waste Water Treatment Facility. He shared that the Port has contracted with Parametrix for a new MBR system. This expansion is necessary as the plant is currently operating at maximum flow capacity. While Port staff review current and future plant needs it is apparent that an expansion is necessary at this time to meet the current demands and prepare for future needs. He shared that the rate study with FCS Group has enabled Port staff to come up with a good plan and budget to expand the plant in the coming years in a manner that will help keep the rates affordable.

After all items had been discussed there were no further questions or comments. The public rate hearing was closed at 10:11 a.m. by President Martin


GENERAL COMMENTS:

Staff Comments: None

ACTION ITEMS:

- Motion to approve Resolution 2019-11, "A Resolution of the Port of Sunnyside, Yakima County Washington Levying the 2020 Ad Valorem Property Taxes for the Port of Sunnyside for the Calendar Year Ending December 31, 2020." Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve Resolution 2019-12, "A Resolution of the Port of Sunnyside, Yakima County Washington Levying the Annual Tax Revenue to Carry on the Operations of the Port of Sunnyside for the Calendar Year Ending December 31, 2020." Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Resolution 2019-13, "A Resolution of the Port Commission of the Port of Sunnyside Setting 2020 Wastewater Rates for the Industrial Wastewater Treatment Facility." Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve Resolution 2019-14, "A Resolution Adopting a Budget for the Calendar Year 2020." Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Commissioner Grubenhoff congratulated the staff on a job well done on keeping a handle on the budget and working hard. Jay commented that everyone at the Port works hard at being as transparent as possible and he hopes the industries see that. Motion approved 3-0.

ADJOURNMENT: The Business Meeting adjourned at 10:18 a.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:


Tyler Schilperoort, Secretary