



**MINUTES OF THE BUSINESS MEETING**  
**Held November 4, 2019**

The November 4, 2019 Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

**Commissioners and Staff present at the Business Meeting:**

Arnold Martin, Commission President  
Jim Grubenhoff, Commission Vice President  
Tyler Schilperoort, Commission Secretary  
Jay Hester, Executive Director  
Travis Jansen, Project Manager  
Cory Wilson, Operator  
Nicole Jech, Finance Officer  
Lucia Navarro, Administrative Assistant  
Rob Faber, Legal Counsel

**GUESTS:** Jeff Barron, HUB International

**CITIZEN COMMENTS:** Jeff discussed the new insurance proposal with the commissioners. He explained the potential new carrier will be able to hold all of the Port's insurance policies thus eliminating the need to have a separate policy for the Ports railroad coverage. The proposal does provide flood coverage but no earthquake coverage, the current carrier provides both. Jay commented that the proposal does include rail coverage and the premium will not increase should the Port add more rail coverage in the future. The Port's current rail insurer, Conover Insurance, will increase charges with every addition to the rail coverage. Jay shared that the current rail policy expires in January so a decision on whether to stay with our current insurance carriers will need to be made by the end of the year. Commissioner Martin stated he would like to see the numbers for both insurance carriers to make a more informed decision. Jay stated he will work on getting that information together for the next Port meeting.

**DISCUSSION/ACTION ITEMS:**

**FINANCE OFFICER:**

- The information for the Rate Hearing and final budget for 2020 was reviewed. Nikki shared that the budget numbers that have been presented in previous Port meetings have stayed relatively the same and no real impacts to the budget have been made.

**PROJECT MANAGER:**

- Travis provided an update on the current projects at the IWWTF.

**GENERAL COMMENTS:**

**Staff Comments:** None

**Legal Comments:** None

**Commissioner Comments:** Commissioner Schilperoort stated he enjoyed the Small Port's Seminar last week in Leavenworth.

Commissioner Martin stated he enjoyed the morning seminar at Small Ports on Friday with the Port question game.

**ACTION ITEMS:**

- The consent agenda includes:

Minutes of the Business Meeting held on October 21, 2019. Minutes of the Special Meeting held on October 30, 2019. Payables issued on October 25, 2019 in the amount of \$61,552.65, totaling \$61,552.65. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** The Business Meeting adjourned at 6:03 p.m., peace and harmony prevailing.

  
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Arnold Martin, President

ATTEST:   
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Tyler Schilperoort, Treasurer