



MINUTES OF THE BUSINESS MEETING
Held September 3, 2019

The September 3, 2019 Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

GUESTS: None

Citizen Comments: No comments

DISCUSSION/ACTION ITEMS:

EXECUTIVE DIRECTOR:

- Resolution 2019-08 was discussed. This updates the meeting times and places for the remainder of 2019. The Annual meeting was placed on the original schedule for December 2019 but it is taking place in November this year.

PROJECT MANAGER:

- The UV bid was discussed. A special meeting may need to be called after the bids are received later this month.
- The Miles Smith business park was discussed. Travis shared that a scope of work is expected at the next Port meeting. The Port has been working very closely with the city on this project.

GENERAL COMMENTS:

Staff Comments: None

Legal Comments: Rob stated that the property sale documents are moving along in the Oxarc property sale. He shared that the Port will need to do an amendment to its Comprehensive Plan of Development after the property sale is finalized later this year.

Commissioner Comments: Commissioner Grubenhoff shared that John Van Wingerden III stopped by his place of business on Friday, August 30, 2019 to thank him for the opportunity to work for the Port for the past 11 years.

Commissioner Schilperoort expressed his appreciation for the articles in WPPA's Manifest publication as it highlights all of the work that Port's do around Washington State to help the betterment of the communities they serve.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on August 19, 2019. Payroll issued on August 20, 2019 in the amount of \$40,282.45, payables issued on August 23, 2019 in the amount of \$95,128.88 totaling \$135,411.33. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

- Motion to approve Resolution 2019-08 A Resolution updating the regular meeting place and times for 2019. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting adjourned at 6:04 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:



Tyler Schilperoort, Treasurer