



MINUTES OF THE BUSINESS MEETING
Held March 18, 2019

The March 18, 2019 Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Cory Wilson, Plant Operator
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

GUESTS: None

Citizen Comments: None

DISCUSSION/ACTION ITEMS:

PLANT OPERATOR:

- Cory presented the change order from Mountain States Construction for the Influent Pump Station Project. He shared with Commission that the work has been completed and the IPS Station is up and running. Jay commented that the last time that major work was completed on the IPS station was in 2007 and this was much needed to fix on going issues.

GENERAL COMMENTS:

Staff Comments:

Lucia shared with the commission that a records request came in last week on March 12, 2019 and it has turned out to be quite time consuming. She informed Commission that the documents total about 2,500 sheets of paper. Halverson Northwest attorneys Rob Faber and Yuri Equihua have been quite helpful in respect to responding to the request within the designated time frame.

Legal Comments: None

Commissioner Comments:

Commissioner Schilperoort stated that he enjoyed reading the two most recent articles in the Yakima Herald regarding the Port of Sunnyside and Varietal Brewing Company.

Commissioner Martin commented that he is enjoying the warm weather.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on March 4, 2019. Payroll issued on March 4, 2019 in the amount of \$34,809.73. Payables issued on March 8, 2019 in the amount of \$150,438.89, totaling \$185,248.62. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

- Motion to approve Change Order 1 with Mountain States Construction in the amount of \$8,342.45 plus tax for work completed on the Influent Pump Station project. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

EXECUTIVE SESSION: The Executive Session was opened at 5:32 p.m. by President Martin to discuss Real Estate issues and Personnel issues as allowed by RCW: 42.30.110 Subsection C and G respectively. The session was expected to last 20 minutes. At 5:52 p.m. President Martin called for a 10 minute extension. The session closed at 6:02 p.m.

ADJOURNMENT: The Business Meeting adjourned at 6:05 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:


Tyler Schilperoort, Treasurer