



MINUTES OF THE BUSINESS MEETING
Held February 18, 2019

The February 18, 2019 Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President

Jim Grubenhoff, Commission Vice President

Tyler Schilperoort, Commission Secretary – Excused Absence Due to Medical Reasons

Jay Hester, Executive Director

Nicole Jech, Finance Officer

Rob Faber, Legal Counsel

GUESTS: None

Citizen Comments: None

DISCUSSION/ACTION ITEMS:

EXECUTIVE DIRECTOR:

- Jay discussed applying for SIED funds to help construct the Biogas Treatment System for the IWWTF.
- He also notified the Commissioners that the Port will be receiving a scope of services from FCS Group out of Seattle for the IWWTF Rate Study. He hopes to have it ready for approval at the next scheduled meeting.
- Jay wanted to update Commission regarding the search for a composting location for the numerous cows that perished during the recent snow storm. Yakima County will allow the cows to be taken to the landfill for disposal. He also mentioned that he apologized to the Dairy Federation on behalf of the Port for not being able to help them with a location.
- Jay also mentioned that the Port has purchased a table for the annual YCDA Annual Meeting, which he'd like to invite the Commissioners to attend. He also invited David Knudsen from Ostrom's to attend as well as a representative from Nutrien.

GENERAL COMMENTS:

Staff Comments:

Nikki commented that a new software update was finally released for our accounting software. This update included the new formulas for the Washington Paid Family Leave deduction. However, a majority of the day was spent on the phone with tech support trying to get the deduction calculation to come out correctly.

Jay commented that there is lots going on and the Port continues to grow.

Legal Comments: None

Commissioner Comments:

Commissioner Grubenhoff commented that the Port produced a good-looking annual newsletter.

Commissioner Martin commented that he's glad we got some snow but that it's been something else.

ACTION ITEMS:

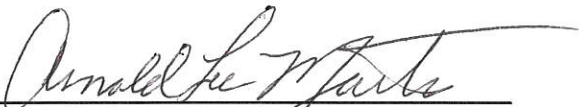
- The consent agenda includes:

Minutes of the Business Meeting held on February 4, 2019. Payroll issued on February 5, 2019 in the amount of \$40,002.67. Payables issued on February 8, 2019 in the amount of \$152,826.01, totaling \$192,828.68. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 2-0.

- Motion to approve Resolution 2019-02, A Resolution of the Port of Sunnyside, Yakima County, Washington, approving and authorizing the Sunnyside Port District application for Supporting Investment in Economic Development (SIED) funds to construct a Biogas treatment system in Sunnyside WA 98944. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 2-0.

EXECUTIVE SESSION: The Executive Session was opened at 5:43 p.m. by President Martin to discuss Real Estate issues as allowed by RCW: 42.30.110 Subsection C. The session was expected to last 5 minutes. The session closed at 5:48 p.m.

ADJOURNMENT: The Business Meeting adjourned at 5:49 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:



Jim Grubenhoff, Vice President