



MINUTES OF THE BUSINESS MEETING
Held January 7, 2019

The January 7, 2019 Business Meeting was called to order at 5:17 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary – Excused Absence
Jay Hester, Executive Director
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

GUESTS: None

Commissioner Martin commented that Commissioner Schilperoort will not be in attendance due to illness.

The public hearing on Amendment and Supplement No. 31 to the Comprehensive Plan was opened at 5:17 p.m. by President Martin.

LEGAL COMMENTS: Rob Faber commented that as per RCW 53.20.010 notice was given of the public hearing on Amendment and Supplement No. 31 to the Comprehensive Plan via publication in the Daily Sun News. The notice ran in the Daily Sun News on Wednesday, December 26, 2018 and again on the following Wednesday, January 2, 2019. As of meeting time there were no public comments received. Rob shared that the first notice was provided more than 10 days prior to the hearing which meets the notice requirements in RCW 53.20.010.

Citizen Comments: None

The public hearing was closed at 5:21 p.m.

DISCUSSION/ACTION ITEMS:

EXECUTIVE DIRECTOR:

- Jay presented an agreement between the Port and J-U-B Engineers for Professional Services at the IWWTF.
- Resolution 2019-01 was presented for approval. The resolution will update the Port's Comprehensive Plan of Development to include the recently purchased Truss Way property.
- A motion to amend Resolution 2018-15 was presented for approval. This motion will extend the term of the interfund loan from the IWWTF to the General Fund to ten years instead of five years as originally approved.

GENERAL COMMENTS:

Staff Comments: None

Legal Comments: None

Commissioner Comments: Commissioner Grubenhoff expressed his thanks to Port staff for a great 2018 and wished everyone a happy new year.

Commissioner Martin stated he agrees with Commissioner Grubenhoff's comments.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on December 17, 2018. Payroll issued on December 20, 2018 in the amount of \$32,068.23, payables issued on December 24, 2018 in the amount of \$61,822.76, payroll issued on January 4, 2019 in the amount of \$36,834.38, totaling \$130,725.37. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 2-0.

- Motion to approve an agreement between the Port of Sunnyside and J-U-B Engineers for Professional Services and authorize Jay Hester to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 2-0.
- Motion to approve Resolution 2019-01 A Resolution Adopting Amendment and Supplement No. 31 to its Comprehensive Plan of Development. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 2-0.
- Motion to amend Resolution 2018-15, A Resolution of the Port of Sunnyside Authorizing and Interfund Loan from the IWWTF to the General Fund, which was previously adopted on November 19, 2018. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 2-0.


EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting adjourned at 5:42 p.m., peace and harmony prevailing.



Jim Grubenhoff, Vice President

ATTEST:



Tyler Schilperoort, Treasurer