



**MINUTES OF THE BUSINESS MEETING**  
**Held November 6, 2018**

The November 6, 2018 Business Meeting was called to order at 10:00 a.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

**Commissioners and Staff present at the Business Meeting:**

Arnold Martin, Commission President  
Jim Grubenhoff, Commission Vice President  
Tyler Schilperoort, Commission Secretary  
Jay Hester, Executive Director  
Nikki Jech, Finance Officer  
Lucia Navarro, Administrative Assistant  
Rob Faber, Legal Counsel

Tanya Peterson - Darigold  
Travis Street - Darigold

Rate Hearing was opened at 10:00 a.m. by President Martin.

**Legal Comments:**

Rob provided an overview of the hearing. As of meeting time there were no written or oral comments that had been received by Port staff. Notices regarding the hearing as well as copies of the rates had been mailed to each industry at least 10 days prior to today's meeting. The notices included the date and time of today's hearing along with the new proposed rates for 2019 and historical data for the IWWTF.

**COMMENTS:**

Nikki provided a review of the rates. She stated that the Port is still at 0.09 cents per cubic foot with an overall 6% decrease in the budget compared to 2018. Commissioner Grubenhoff welcomed Tanya Peterson and Travis Street of Darigold to the rate hearing. The public rate hearing was closed at 10:14 a.m. by President Martin. At 10:15 a.m. the rate hearing was reopened by President Martin.

Tanya Peterson of Darigold stated that she had received her packet yesterday, November 5, 2018 and she would like more time in the future to review the documents. She stated 1 day is not enough time to review the budget documents. She suggested that in the future the Port call her when the documents are ready and she, or someone from Darigold, can pick them up from the Port's office. She stated she will be looking closely at Darigold's operational costs to determine if there are areas where savings can be incurred. She stated she was interested in hearing a breakdown of the rates and what exactly makes them up in order to determine where and how Darigold may be able to cut costs. Commissioner Martin stated that her concerns are better suited to be handled in a one on one meeting with Port staff. He informed her that the Port is willing to work with her to address all of her concerns. Jay commented that the best approach to addressing these concerns is to meet with Port staff at either office and discuss the issues in a meeting, not at a public rate hearing. Tanya stated that she meant no disrespect and is only attempting to be transparent with hypothetical scenarios. She also stated that she would like a five-year history of

Darigold's rates. Commissioner Martin asked Tanya to work with Jay to set up a future meeting time to discuss her concerns. Commissioner Grubenhoff asked Tanya if meetings during the year would be beneficial. Tanya responded that meeting quarterly would be better than meeting at the 11<sup>th</sup> hour. Jay commented that operations staff has open communication with Darigold and all of the industries the Port serves. Tanya stated that operations staff has been great to work with and her goal is to increase the business side of things. Commissioner Schilperoort asked if there are any other anticipated changes coming. Jay told him the UV Disinfection Project that Brandon discussed last night is the only real change expected in the coming year. He stated that the Port and Parametrix have had a few meetings with Ecology to finalize an agreement on the mixing zone. He stated the toxicity issue is the last major issue that still needs to be addressed. Commissioner Martin asked if Darigold is aware of the Chloroform issue. Jay responded yes, that all industries have been informed as every industry's discharge is high in fecals. Commissioner Schilperoort asked if the other industries are addressing the toxicity issue. Jay responded that all industries across the board are addressing the issue. Nikki also reminded Ms. Peterson that aside from the certified letters that went out with the rate hearing information, the date and time of the rate hearing were also given to her personally at a meeting two weeks prior to today's meeting.

After all items had been discussed there were no further questions or comments.  
The public rate hearing was closed at 10:21 a.m. by President Martin

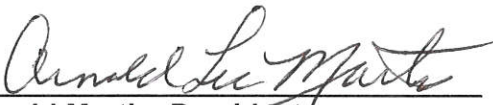
### **GENERAL COMMENTS:**

**Staff Comments:** None

### **ACTION ITEMS:**

- Motion to approve Resolution 2018-10, "A Resolution of the Port of Sunnyside, Yakima County Washington Levying the 2018 Ad Valorem Property Taxes for the Port of Sunnyside for the Calendar Year Ending December 31, 2019." Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion was amended to read "A Resolution of the Port of Sunnyside, Yakima County Washington Levying the 2019 Ad Valorem Property Taxes for the Port of Sunnyside for the Calendar Year Ending December 31, 2019." Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Resolution 2018-11, "A Resolution of the Port of Sunnyside, Yakima County Washington Levying the Annual Tax Revenue to Carry on the Operations of the Port of Sunnyside for the Calendar Year Ending December 31, 2019." Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve Resolution 2018-12, "A Resolution of the Port Commission of the Port of Sunnyside Setting 2019 Wastewater Rates for the Industrial Wastewater Treatment Facility." Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Resolution 2018-13, "A Resolution Adopting a Budget for the Calendar Year 2019." Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve the consulting agreement with Milliman, Inc. and authorize Jay Hester to sign on behalf of the Port. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

**ADJOURNMENT:** The Business Meeting adjourned at 10:29 a.m., peace and harmony prevailing.

  
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Arnold Martin, President

**ATTEST:**   
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Tyler Schilperoort, Secretary