



Commissioner Business Meeting

November 19, 2018

I. OPEN MEETING

II. GUESTS

III. CITIZEN COMMENTS

IV. DISCUSSION / ACTION ITEMS:

A. Minutes of the Business Meeting held on November 5, 2018,
and Minutes of the Business Meeting held on November 6, 2018.

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B. Payables & Payroll listings

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Consent Agenda

All items listed with an asterisk () are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items at the Business Meeting unless a Commissioner so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

*a. Minutes of the Business Meeting held on November 5, 2018 and Minutes
of the Business Meeting held on November 6, 2018.

*b. Payables in the amount of \$651,767.78 issued on November 5 & 9, 2018,
totaling \$651,767.78. Suggested motion to approve consent agenda.

C. EXECUTIVE DIRECTOR MEMO

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Suggested Motion: To approve Resolution 2018-14 A Resolution Declaring
Excess Personal Property.

Suggested Motion: To approve Resolution 2018-15 A Resolution of the Port of
Sunnyside, authorizing an interfund loan from the IWWTF Fund to the General
Fund.

Suggested Motion: To approve the Farm Lease with Duane Schutt for 9 acres
of farmland and authorize Jay Hester to sign on behalf of the Port.

Suggested Motion: To approve the Farm Lease with Randy Schutt for 96
acres of farmland and authorize Jay Hester to sign on behalf of the Port.

Suggested Motion: To approve the Scope of Work with Maul Foster Alongi for
the USEPA Brownfield Community Wide Assessment Grant in the amount of
\$5,000 including tax and authorize Jay Hester to sign on behalf of the Port.

Suggested Motion: To authorize Jay Hester, as the Executive Director of the Port of Sunnyside, to sign all closing documents for the Port's purchase of commercial real property located at 525 E. South Hill Road, Sunnyside, from Truss Systems of Washington LLC, including but not limited to excise tax affidavits, closing statements, closing escrow instructions, a promissory note, and a commercial lease which are consistent with the Real Property Purchase and Sale Agreement Signed by the Port.

D. PROJECT MANAGER MEMO

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Suggested Motion: To approve Change Order No. 2 with Rail Works for 1 additional calendar day to the contract time in the amount of \$5,751.07 including tax and authorize Travis Jansen to sign on behalf of the Port.

VI. GENERAL COMMENTS:

A. Staff Comments:

B. Commissioner Comments:

VII. EXECUTIVE SESSION: Real Estate & Legal issues as allowed by RCW: 42.30.110 Subsection C & I respectively.

VIII. ADJOURNMENT