



**MINUTES OF THE BUSINESS MEETING**  
Held June 18, 2018

The June 18, 2018 Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

**Commissioners and Staff present at the Business Meeting:**

Arnold Martin, Commission President  
Jim Grubenhoff, Commission Vice President  
Tyler Schilperoort, Commission Secretary  
Jay Hester, Executive Director  
Nikki Jech, Finance Officer  
Rob Faber, Legal Counsel

**GUESTS:** None

**DISCUSSION/ACTION ITEMS:**

**EXECUTIVE DIRECTOR:**

- Jay discussed the Direct Appropriations Contract in the amount of \$970,000 for the Ostrom's Mushroom Farms Structural fill project. This is now a \$45 million project and the job requirement of 200 jobs will still need to be met for the next 10 years as per contract requirements.
- The lease with Fastenal Company was discussed. The original lease expired after 5 years. The new lease will also have a term of 5 years and will charge \$0.65 per square foot with no increases over the duration of the lease.

**GENERAL COMMENTS:**

**Staff Comments:** Nikki informed the commission that the audit with Washington State Auditor's Office has concluded. She stated that she is glad it is over.

Jay shared with the commission that Ed Radder has moved out of the rental home at 2551 Sunnyside Mabton Road. On June 12 the Port sent Theresa Radder a letter stating the Port plans on utilizing the property for future industrial use. Theresa Radder is requesting 6 months to vacate the premises. Commissioners all agreed to allow her until December 1, 2018 to vacate the premises.

**Legal Comments:** None

**Commissioner Comments:** Commissioner Grubenhoff commended Jay on the coverage in the May 25, 2018 edition of the Yakima Business Times.

Commissioner Schilperoort commented on the great letter to the editor in the Daily Sun News dated June 13, 2018 about how great the Port of Sunnyside is doing.

**ACTION ITEMS:**

- The consent agenda includes:

Minutes of the Business Meeting held on, June 4, 2018. Payroll issued on June 5, 2018 in the amount of \$36,855.96, payables issued on June 1 and June 8, 2018 in the amount of \$239,858.97, totaling \$276,714.93. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

- Motion to approve the Department of Commerce Direct Appropriations contract #CD19-96619-065 in the amount of \$970,000 for the Ostrom's Mushroom Farms Structural Fill Project and authorize Jay Hester to sign on behalf of the Port. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve the lease with Fastenal Company and authorize Jay Hester to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

**EXECUTIVE SESSION:** The Executive Session was opened at 5:46 p.m. by President Martin to discuss real estate and legal issues as allowed by RCW 42.30.110 subsection C & I respectively. The session was expected to last 10 minutes. At 5:56 p.m. the session was extended for 10 minutes by President Martin. The session closed at 6:06 p.m.

**ACTION ITEMS:** No action was taken.

**ADJOURNMENT:** The Business Meeting adjourned at 6:08 p.m., peace and harmony prevailing.

  
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Arnold Martin, President

ATTEST:

  
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Tyler Schilperoort, Secretary