



MINUTES OF THE BUSINESS MEETING
Held March 19, 2018

The March 19, 2018 Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

Citizen Comments:

EXECUTIVE SESSION: The Executive Session was opened at 5:15 p.m. by President Martin to discuss real estate and legal issues as allowed by RCW 42.30.110 subsection C & I respectively. The session was expected to last 15 minutes. At 5:30 p.m. the session was extended for 15 minutes by President Martin. At 5:45 p.m. the session was extended for another 5 minutes by President Martin. At 5:50 p.m. the session was extended for another 5 minutes by President Martin. The session closed at 5:55 p.m.

GUESTS:

Jon Smith, President, Yakima County Development Association
Russ Leach, Campaign Director, Yakima County Development Association

Jon and Russ presented YCDA's new five year initiative to the Commissioners. This new initiative is focused on the continued economic development of Yakima County. Russ shared that during the development of this campaign he went out and met with local business leaders to obtain a better idea of the services companies will be expecting in the years to come. All of the information gathered during his meetings has enabled YCDA to generate a more comprehensive plan for their 2019 campaign. Under this new campaign YCDA is requesting an increase in the Port's annual donation fee to \$7,000. Commissioner Martin thanked Jon and Russ for all of their help over the years and stated that the commission will take the increase into consideration during the budget preparations this fall. He stated that since he was elected to the commission in 1988 YCDA has been a strong supporter of the Port and it is important that all agencies work together for the economic development of Yakima County.

DISCUSSION/ACTION ITEMS:

EXECUTIVE DIRECTOR:

- Jay presented Task Order 07 with Parametrix for Pump Station Improvements at the Industrial Waste Water Treatment Facility. Commissioner Schilperoort asked Jay if the

Port had an Engineer on staff, would this contract with Parametrix be necessary. Jay responded yes, the Port would still contract this work out to Parametrix or another Engineering firm because of the complexity of the work and the broad expertise that is needed to address the different facets of this project.

- Change Order No. 7 with Chervenell Construction for a credit of -\$4,030.28 was presented. Jay shared that this is the last change order for the Varietal Brewery project and the Port will have one final closeout payment in the coming weeks.

GENERAL COMMENTS:

Staff Comments: Jay shared with the Commissioners that he received a phone call over the weekend from former Sunnyside Mayor Jim Restucci to inform him that he will be announcing his candidacy for a Yakima County Commissioner seat that is currently held by Rand Elliot. Mr. Elliot recently announced that he would not be seeking re-election this coming fall.

Legal Comments: None

Commissioner Comments: Commissioner Schilperoort stated that he enjoyed the presentation by Jon Smith and Russ Leach of the Yakima County Development Association. Jay stated that YCDA and the Port have in a way grown up together over the years. The support and resources provided by YCDA to the Port have been invaluable to the economic development projects over the years.

Commissioner Grubenhoff stated that he is looking forward to the tour of the The Dalles Dam and the Spirit of Sunnyside Awards Banquet.

Commissioner Martin stated that YCDA has grown over the years and working together always helps everyone.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on, March 5, 2018 and minutes of the Special Meeting held on March 13, 2018. Payables issued on March 9, 2018 in the amount of \$167,163.52, totaling \$167,163.52. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve Task Order 07 with Parametrix in the amount of \$16,060.56 plus tax for IWWTF Pump Station Improvements and authorize Jay Hester to sign on behalf of the Port. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Change Order No. 7 with Chervenell Construction in the amount of \$4,030.28 and authorize Travis Jansen to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.

ADJOURNMENT: The Business Meeting adjourned at 6:45 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST: 

Tyler Schilperoort, Secretary