



MINUTES OF THE BUSINESS MEETING
Held February 5, 2018

The February 5, 2018 Business Meeting was called to order at 5:15 p.m., by President Martin. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Jay Hester, Executive Director
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

Citizen Comments:

DISCUSSION/ACTION ITEMS:

EXECUTIVE DIRECTOR:

- Jay presented the Scope of Services with J-U-B Engineers for design and construction management of the Rail Spur Project on Midvale Road.
- Resolution 2018-01 was presented for approval. This resolution allows the Port to apply for funds with Supporting Economic Investment Development Board (SIED) for the Rail Spur project on Midvale Road.

PROJECT MANAGER:

- Travis presented change order No. 5 with Chervenell Construction for additional work at the Varietal Brewery Project located at 416 E. Edison Ave.

GENERAL COMMENTS:

Staff Comments: None

Legal Comments: None

Commissioner Comments: Commissioner Martin commented that it is good to be so busy at the Port.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on, January 15, 2018. Payroll issued on January 19, 2018 in the amount of \$33,482.77, payables issued on January 25, 2018 in the amount of \$81,623.04, payroll issued on February 5, 2018 in the amount of \$37,359.84, totaling \$152,465.65. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve the Scope of Services with J-U-B Engineers for design and construction management of the Rail Spur project on Midvale Road in the amount of \$61,180.00 and authorize Jay Hester to sign on behalf of the Port. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Resolution 2018-01, A Resolution of the Port of Sunnyside, Yakima County, Washington, approving and authorizing the Sunnyside Port District application for Supporting Investment in Economic Development (SIED) funds for a new Industry Rail Spur. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve Change Order No. 5 with Chervenell Construction in the amount of \$2,469.75 plus tax and authorize Travis Jansen to sign on behalf of the Port. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

EXECUTIVE SESSION: The Executive Session was opened at 5:55 p.m. by President Martin to discuss real estate and legal issues as allowed by RCW 42.30.110 subsection C & I respectively. The session was expected to last 15 minutes. At 6:10 p.m. the session was extended for 10 minutes by President Martin. At 6:20 p.m. the session was extended for another 5 minutes by President Martin. The session closed at 6:25 p.m.

ACTION ITEMS: No action was taken.

ADJOURNMENT: The Business Meeting adjourned at 6:26 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST: 

Tyler Schilperoort, Secretary