



Commissioner Business Meeting

December 4, 2017

I. OPEN MEETING

II. GUESTS

A. Troy Berglund – Benton REA

III. CITIZEN COMMENTS

IV. DISCUSSION / ACTION ITEMS:

A. Minutes of the Business Meeting held on November 20, 2017

TAB#
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B. Payables & Payroll listings

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Consent Agenda

All items listed with an asterisk () are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items at the Business Meeting unless a Commissioner so requests, in which event the item will be removed from the consent agenda and considered in its normal sequence on the agenda.

*a. Minutes Business Meeting held on November 20, 2017.

*b. Payables in the amount of \$63,365.35 issued on November 22, 2017, totaling \$63,365.35. Suggested motion to approve consent agenda.

c. Monthly Cash Report for October 2017

C. Executive Director's Memo

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Suggested Motions:

To approve Resolution 2017-11 A Resolution Revising the Port of Sunnyside's Policy for Commission Payments to Real Estate Brokers.

To approve Resolution 2017-12 A Resolution Declaring Excess Personal Property.

To approve Resolution 2017-13 A Resolution Establishing a Small Works Roster.

To approve Resolution 2017-14 A Resolution Appointing the Port Auditor.

To approve Resolution 2017-15 A Resolution Electing Officers; Appointing a Trustee and Alternate Trustees of the Washington Public Ports Association; Establishing Regular Meeting Places and Times; Appointing the Investment Officer and Deputy Investment Officer; Authorizing the Port District Executive Director/Auditor or Finance Officer to make inter-fund transfers.

To approve Resolution 2017-16 for the Delegation of Authority.

To approve the lease with Integrity Driving School and authorize Jay Hester to sign on behalf of the Port.

To approve the updated Schedule A with DRR Fruit and authorize Jay Hester to sign on behalf of the Port.

D. Project Manager's Memo

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Suggested Motion: To approve Change Order No. 4 with Chervenell Construction in the amount of \$11,010.84 plus tax and authorize Travis Jansen to sign on behalf of the Port.

Suggested Motion: To approve the lease with Elite Cosmetology Barber & Spa Academy, LLC and authorize Jay Hester to sign on behalf of the Port.

V. GENERAL COMMENTS:

A. Staff Comments:

B. Commissioner Comments:

VI. EXECUTIVE SESSION: Real Estate, Personnel and Legal issues as allowed by RCW: 42.30.110 Subsection C, G, & I respectively.

VII. ADJOURNMENT