



**MINUTES OF THE BUSINESS MEETING**  
**Held May 2, 2016**

The May 2, 2016 Business Meeting was called to order at 5:20 pm by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

**Commissioners and Staff present at the Business Meeting:**

Jeffrey Matson, Commission President  
Arnold Martin, Commission Vice President  
Jim Grubenhoff, Commission Secretary  
Jay Hester, Executive Director  
Travis Jansen, Project Manager  
Lucia Navarro, Administrative Assistant  
Rob Faber, Legal Counsel

**CITIZEN COMMENTS:** None

**EXECUTIVE DIRECTOR:** A typed memo was presented and the following items were discussed (a copy of the memo is available upon request).

- Jay discussed the amendment to the Interlocal agreement between the Port and the City of Sunnyside that will allow them to exchange maintenance responsibilities on 5<sup>th</sup> Street and Exit 67.

**PROJECT MANAGER:** A typed memo was presented and the following items were discussed; (a copy of the memo is available upon request).

- Travis stated that the Phase I Environmental Assessment was moving along as scheduled and that there are no major foreseeable issues with the building located at 501 E. Edison Avenue.
- Travis presented artist renderings of the Water Works building that provided a glimpse of the anticipated exterior of the building once restoration is complete.

**GENERAL COMMENTS:** None

**Staff Comments:** None

**Commissioner Comments:** Commissioner Grubenhoff stated that he was very pleased with the artist rendering of the Water Works building and he hopes this will be a place that the city will look to with pride. He also expressed his gratitude to Rob and Port staff in their efforts to obtain the property located at 501 E. Edison Ave.

Commissioner Matson stated that the Port has traditionally invested its time, energy and financial resources in industrial development and he hopes that the recent purchases of properties downtown will enable the Port to assist in the revitalization of downtown Sunnyside.

**ACTION ITEMS:**

- The consent agenda includes:

Minutes of the Business Meeting held on April 18, 2016 and minutes of the Special Meeting held on April 25, 2016. Payroll in the amount of \$37,373.55 issued on April 20, 2016, payables in the amount of \$298,348.80 totaling \$335,722.35.


Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

- Motion to approve Resolution 2016-04, A Resolution approving the amendment to the Interlocal Agreement between the Port of Sunnyside and the City of Sunnyside. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 3-0.

**EXECUTIVE SESSION:**

The Executive Session was called to order at 5:51 p.m. by President Matson to discuss Real Estate issues as allowed by RCW 42.30.110 subsection C. The session was expected to last 5 minutes. The session was extended at 5:56 p.m. for 5 minutes by President Matson. The session ended at 6:01 p.m.

**ADJOURNMENT:** The Business Meeting was adjourned at 6:02 p.m., peace and harmony prevailing.

  
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Jeff Matson, President

**ATTEST:**  
  
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Jim Grubenhoff, Secretary