



MINUTES OF THE BUSINESS MEETING
Held January 4, 2016

The January 4, 2016 Business Meeting was called to order at 5:15 pm by President Matson. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E. Edison Avenue, Ste. 1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:

Jeffrey Matson, Commission President
Arnold Martin, Commission Vice President
Jim Grubenhoff, Commission Secretary
Jay Hester, Executive Director
Bob Farrell, Port Engineer
Travis Jansen, Project Manager
Lucia Navarro, Administrative Assistant
Rob Faber, Legal Counsel

Troy Berglund – Benton REA, GUEST
Dr. Rick Cole – Sunnyside School District, GUEST
Laura Gjoavaag – Daily Sun News, GUEST

PRESENTATION: Troy Berglund of Benton REA presented the Port of Sunnyside with a check in the amount of \$3,451.22. Mr. Berglund explained that because Benton REA operates as a co-op that any additional revenues at the end of the year are reimbursed to their customers. He stated that he is very appreciative of the relationship he has developed with the Port.

Dr. Rick Cole presented information regarding the School District's upcoming Maintenance & Operations levy set to be voted on in February. He stated that this is a renewal levy that has been in place for the past 16 years. He also pointed out that approval of the levy will result in continued low tax rates for Sunnyside residents while a rejection by voters will result in higher tax rates.

NOTICE ITEMS:

Sunnyside Industrial Development Corporation, January 11, 2016 at 6:30 p.m. at the Law & Justice center.

EXECUTIVE DIRECTOR: Jay Hester presented a written report and the following items were discussed; (a copy of the report is available upon request)

- Jay discussed the proposed approval of the contract with Fulcrum Environmental Consulting for Professional Services to address the additional hazardous building materials at the Carnation site.
- Jay discussed the proposed approval of the contract with Pacific Power to remove power lines on the property located at 2711 Sunnyside/Mabton Road.

PROJECT MANAGER: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Travis discussed the kick off meeting that took place on December 10, 2015. The Port, along with Meier Architecture and Co Dinn, toured wine facilities in Sunnyside and Grandview. This provided valuable information for the conceptual floor plan and overall schematics of the Water Works building.

PORT ENGINEER: A written report was presented and the following items were discussed; (a copy of the report is available upon request)

- Bob discussed the proposed Schedule A to increase the contracted volume for discharge of the Darigold process water to the Port IWWTF.

GENERAL COMMENTS:

Staff Comments: Travis stated that he was appreciative to the commissioners for the Christmas party that took place on December 11, 2015. He stated it was a nice time to socialize with the Port staff and their families.

Commissioner Comments: Jim Grubenhoff wished everyone a happy & prosperous new year. He expressed his gratitude to all Port staff for all that they do.

Arnold Martin stated that the Port had a great year full of fun and interesting things and he is looking forward to more fun and interesting projects.

ACTION ITEMS:

- The consent agenda includes:

Minutes of the Business Meeting held on December 7, 2015. Payables in the amount of \$1,125,934.10 issued on December 10, 2015, payroll in the amount of \$37,717.53 issued on December 18, 2015, and payables in the amount of \$116,300.20 issued on December 23, 2015 totaling \$1,279,951.83. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve contract with Fulcrum Environmental Consulting for Professional Services to address additional hazardous building materials at the Carnation site and authorize Jay Hester to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded. Motion approved 3-0.
- Motion to approve contract with Pacific Power to remove power lines on the property located at 2711 Sunnyside/Mabton Road and authorize Jay Hester to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve the Schedule A to increase the contracted volumes for discharge of Darigold process water to the Port IWWTF and authorize Jay Hester to sign on behalf of

the Port. Commissioner Grubenhoff moved to approve, Commissioner Martin seconded.
Motion approved 3-0.

ADJOURNMENT: The Business Meeting was adjourned at 5:55 p.m., peace and harmony prevailing.



Jeff Matson, President

ATTEST:


Jim Grubenhoff, Secretary