



**MINUTES OF THE BUSINESS MEETING**  
**Held May 4, 2015**

The May 4, 2015 Business Meeting was called to order at 5:15 pm by President Grubenhoff. The meeting was held at the Port of Sunnyside's Administration Office located at: 2640 E Edison Avenue, Ste. 1, Sunnyside, WA

**Commissioners and Staff present at the Business Meeting:**

Jim Grubenhoff, Commission President  
Jeffrey Matson, Commission Vice President  
Arnold Martin, Commission Secretary  
Jay Hester, Executive Director  
Nikki Jech, Administrative Assistant  
Rob Faber, Legal Counsel

Jennie McGhan-Daily Sun News, GUEST

**Citizen Comments:** None

**EXECUTIVE DIRECTOR:** Jay Hester presented a written report and the following items were discussed; (a copy of the report is available upon request)

- Jay stated that the Roza Irrigation water situation was getting bleak. The Port would like to help the growers in the valley as much as we can. In the past the Port has sold or leased excess water in times of drought to irrigation districts. Jay also stated that the money is in its own account and we use it for community improvement projects.

**PROJECT MANAGER:** Travis Jansen presented a written report and the following items were discussed; (a copy of the report is available upon request)

- Travis stated that the documents for the Headworks electrical upgrades should be ready soon. Upgrades should be completed with a not to exceed price of \$5,000. The length of the project is expected to last two weeks.
- Travis stated that the asphalt is sinking under the weight of the loaded bins at the Screw Press. Bid documents will go out next week, to the Small Works Roster contractors, for this work to be done.

**NOTICE ITEMS:**

*WPPA Spring Meeting, Davenport Hotel, Spokane May 13-15, 2015*

**GENERAL COMMENTS:**

**Staff Comments:** Jay explained the Cream Wine Site handout that was given out for review.

**Commissioner Comments:**

- Commissioner Martin stated that he visited the Cinco de Mayo celebration downtown and was happy to see a good turnout. He also commented on surviving another Bloomsday run this last weekend. He ended with a welcoming of Nikki to the Port.
- Commissioner Grubenhoff stated that he had an enjoyable time at a recent hospital conference. Also commented that his daughter and her family will be staying with him as they relocate to the area.

**ACTION ITEMS:**


- The consent agenda includes:  
Minutes of the Port Business Meeting held on April 20, 2015, payables in the amount of \$79,089.44 issued on April 24, 2015. Commissioner Matson moved to approve, Commissioner Martin seconded. Motion approved 3-0.
- Motion to approve the Consultant Services Agreement with HDR Engineering for the IWWTF Electrical Upgrades Specifications for a not to exceed price of \$5,000 and authorize Travis Jansen to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Matson seconded. Motion approved 3-0.
- Motion to approve authorization for Jay Hester to act on behalf of the Port to lease 2015 irrigation water to the Sunnyside Valley Irrigation District as Port staff deems prudent and sign all documents needed on behalf of the Port. Commissioner Matson moved to approve, Commissioner Martin seconded. Motion approved 3-0.

**EXECUTIVE SESSION:** Executive Session was called to order at 5:54 p.m. by President Grubenhoff to discuss real estate as allowed by RCW 42.30.110 Subsection C. Session was expected to last 5 minutes. Executive session ended at 5:59 p.m. Regular session closed at 6:00 p.m.

**ADJOURNMENT:** The Business Meeting was adjourned at 6:00 p.m., peace and harmony prevailing.

  
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Jim Grubenhoff, President

**ATTEST:**

  
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Arnold Martin, Secretary