



MINUTES OF THE BUSINESS MEETING
Held November 3, 2014

The November 3, 2014 Business Meeting was called to order at 5:15 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Operations Office located at 747 Midvale Rd, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;
Jay Hester, Executive Director;
Robert Farrell, Engineer;
Travis Jansen, Project Manager;
Carol Carter, Finance Officer;
Vernita Coffey, Administrative Assistant; and
Rob Faber, Legal Counsel

List of guests available upon request:

Citizen Comments: None

FINANCE OFFICER: Carol Carter presented the 2015 Budget Memorandum

EXECUTIVE DIRECTOR: Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- Jay stated that the WPPA membership dues for 2015 decreased by \$84.00 from 2014.

PROJECT MANAGER: Travis Jansen presented a written report and the following items were discussed; (written report available upon request).

- Travis reported that the anaerobic pretreatment facility project end is in site and it will soon be ready to begin treating wastewater. At this point it appears as all major systems will be operational by the November 14th contract date.

NOTICE ITEMS:

Rate Hearing, Port Administration Office, Tuesday, November 4, 2014 at 10:00 a.m.

Ports Annual Christmas Gathering for commission and Staff, Doc's Pizza, Dec 5 at 6:00 pm

Sunnyside Lighted Farm Implement Parade, December 6, 2014 at 6:30 pm

Continuing Legal Education, Hyatt Regency, Bellevue December 9, 2014

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on October 20, 2014 and minutes held on October 22-24, 2014 at the WPPA Small Ports Seminar and payables in the amount of \$1,017,323.33 issued on October 24, 2014. Commissioner Matson moved to approve, Commissioner Martin seconded, motion approved 3-0.
- Approve proposal from Tangent Services, Inc. for a conceptual rail plan in the amount of \$21,750 and authorize Jay Hester to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Matson seconded, motion approved 3-0.
- Approve Change Order No. 3 with Apollo, Inc. for an increase in the amount of \$38,342.25 and authorize Travis Jansen to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Martin seconded, motion approved 3-0.

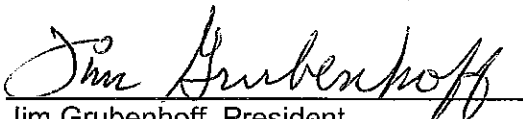
GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments: Commissioner Grubenhoff stated he felt the WPPA Small Ports Seminar was good.

EXECUTIVE SESSION: Executive Session was called to order at 5:47 p.m. by President Grubenhoff to discuss real estate as allowed by RCW 42.30.110 Subsection C. Session was expected to last 10 minutes. Session was extended an additional 3 minutes at 5:57 p.m. Session was extended an additional 4 minutes at 6:00 p.m. Session closed at 6:04 p.m.

ADJOURNMENT: The Business Meeting was adjourned at 6:04 p.m., peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:

Arnold Martin, Secretary