



MINUTES OF THE BUSINESS MEETING

Held October 20, 2014

The October 20, 2014 Business Meeting was called to order at 5:15 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office located at 2640 E. Edison Ave., Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;
Jay Hester, Executive Director;
Robert Farrell, Engineer;
Gary Holwegner, Sprayfield Manager; and
Rob Faber, Legal Counsel

List of guests available upon request:

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob presented policy requirements for approval for flow measurement and sampling of industrial discharge to the IWWTF, receiving tanker-hauled wastewater into the IWWTF and discharge of stormwater to the IWWTF. Commissioner Matson commented he would like the formatting of these policies to be similar to that of other Port policies. He also suggested that the policy for discharge of industrial wastewater should note that new facilities may be required to provide some period of discharge retention as a form of pretreatment. No action was taken on these policies.

SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- Gary reported that all the fields have been harvested for this year.
- Gary commented about different forage crops for the fields next year.

EXECUTIVE DIRECTOR: Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- Jay mentioned Natural Selection Farms had requested a price increase and an annual CPI. Jay suggested that we request a fixed price with a two to three year contract as opposed to an annual contract. We need more time to determine how we would handle the sludge from the Anaerobic Digester Pretreatment system.

NOTICE ITEMS:

Lower Valley Credit Union, Sunnyside, October 21 at 11:30

Small Ports Seminar, Enzian Inn, Leavenworth, WA October 22-24, 2014

Rate Hearing, Port Administration Office, Tuesday, November 4, 2014 at 10:00 a.m.

Continuing Legal Education, Hyatt Regency, Bellevue December 9, 2014

WPPA Annual Meeting, Hyatt Regency, Bellevue December 9-12, 2014

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on October 6, 2014 and minutes of the Special Meeting held on October 8, 2014 and payables in the amount of \$137,222.27 issued on October 10, 2014 and payroll in the amount of \$35,759.00 issued on October 20, 2014 totaling \$172,981.27. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.
- Approve amendment of the 2014 Schedule of Meetings to include October 22, 2014 to the Small Ports Meeting Schedule and change the location of the meeting scheduled to be held on November 3, 2014 from the Port Administration office to the Port Operations office located at 747 Midvale Rd., Sunnyside, WA. Commissioner Martin moved to approve, Commissioner Matson seconded, motion carried.

GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments:

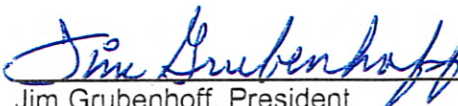
Commissioner Martin celebrated his birthday Saturday, October 18th.

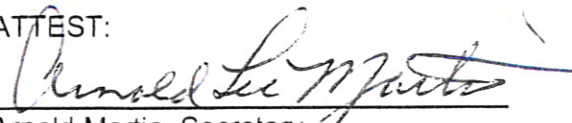
Commissioner Matson also celebrated his birthday on Saturday and cooked his own dinner.

Commissioner Grubenhoff commented that he enjoys the Small Ports Meeting in Leavenworth.

Citizen Comments: None

ADJOURNMENT: The Business Meeting was adjourned at 5:43 p.m., peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:

Arnold Martin, Secretary