



MINUTES OF THE BUSINESS MEETING
Held October 6, 2014

The October 6, 2014 Business Meeting was called to order at 5:18 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Operations Office located at 747 Midvale Rd, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;
Jay Hester, Executive Director;
Robert Farrell, Engineer;
Vernita Coffey, Administrative Assistant; and
Rob Faber, Legal Counsel

List of guests available upon request:

FINANCE OFFICER: Carol Carter provided the Updated 2015 Preliminary Budget for review.

- There were no questions or comments regarding the preliminary budget.

EXECUTIVE DIRECTOR: Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- Jay reported that he and Travis recently attended the WPPA Transportation & Infrastructure Seminar in Richland. It was sponsored by the BNSF and the presenters covered many topics on the growth of rail in the Northwest.

PROJECT MANAGER: Travis Jansen presented a written report.

NOTICE ITEMS:

WPPA Newsletter, September 2014

Annual Industry Meeting, Port Administration Office, Tuesday, October, 14, 2014 at 10:00 a.m.

Small Ports Seminar, Enzian Inn, Leavenworth, WA October 23-24, 2014

Rate Hearing, Port Administration Office, Tuesday, November 4, 2014 at 10:00 a.m.

Continuing Legal Education, Hyatt Regency, Bellevue December 9, 2014

WPPA Annual Meeting, Hyatt Regency, Bellevue December 9-12, 2014

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on September 15, 2014 and payables in the amount of \$1,515,360.17 issued on September 25, 2014 and payroll in the amount of \$35,600.22 on September 19, 2014 and payroll in the amount of \$37,648.20 issued on October 3, 2014 totaling \$1,588,608.59. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.
- Approve Resolution 2014-09 "A Resolution Declaring Excess Personal Property and Authorizing the Disposal of Excess Personal Property". Commissioner Martin moved to approve, Commissioner Matson seconded, motion carried.
- Approve Ground Lease with Jim's Hay, LLC and authorize Jay Hester to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.
- Approve Change Order No. 2 in the net decrease amount of \$9,182.81 to the Anaerobic Pretreatment Facility contract amount with Apollo Inc. and authorize Travis Jansen to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Matson seconded, motion carried.
- Approve Change Order to increase the amount of the GN Northern contract for geotechnical services and testing in the amount of \$14,000 and authorize Travis Jansen to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.

GENERAL COMMENTS:

Staff Comments:

Vernita shared that her recent surgery went very well.

Jay commented that he attended the Hop Festival which was a great event, well organized and a good crowd.

Commissioner Comments:

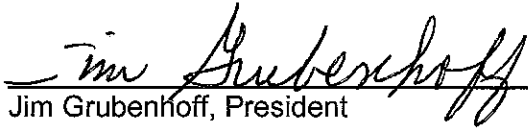
Commissioner Matson shared what a nice trip he had helping his daughter move to Arizona.

Commissioner Grubenhoff announced that he has a grandson due in March of next year.

Citizen Comments: None

EXECUTIVE SESSION: Executive session was called to order by President Grubenhoff at 5:53 p.m. to discuss real estate as allowed by RCW 42.30.110 Subsection C. Session was expected to last 10 minutes. Session closed at 6:03 p.m. with no action required.

ADJOURNMENT: The Business Meeting was adjourned at 6:13 p.m., peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:

Arnold Martin, Secretary

