



**MINUTES OF THE BUSINESS MEETING**  
**Held September 15, 2014**

The September 15, 2014 Business Meeting was called to order at 5:15 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office located at 2640 E. Edison Ave. Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:  
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;  
Jay Hester, Executive Director;  
Robert Farrell, Engineer;  
Carol Carter, Finance Officer;  
Vernita Coffey, Administrative Assistant; and  
Rob Faber, Legal Counsel

List of guests available upon request:

Levy Hearing: The Levy Hearing was called to order by President Grubenhoff at 5:16 p.m. Rob Faber, Legal Counsel, reported that he had before him an affidavit of publication for the Notice of the Levy Hearing that was published twice in the Daily Sun News, once a week for two weeks in a row. Rob inquired if any public comments had been received. No public comments had been received. Rob inquired if there were any public comments during the hearing. Hearing no comments, the Levy Hearing was closed at 5:17 p.m. by President Grubenhoff.

Finance Officer: Carol Carter presented a written report and the following items were discussed;(written report available upon request.)

- Carol provided the information regarding the Property Tax Levy for 2015. The Port will be requesting the maximum legal levy amount from the county which includes 1% allowable increase plus new construction. The new construction figures should be available later this month. Carol pointed out that it is interesting to note that the Port of Sunnyside gets \$0.0029 (that's less than one third of one penny) from every tax dollar collected in Yakima County.

Port Engineer: Robert Farrell presented a written report and the following items were discussed; (written report available upon request.)

- Bob reported that our new permit is in effect allowing discharge of SBR effluent to surface water during September for the first time. The previous permit only allowed discharge to surface water from October through June. Some SBR effluent was discharged into the anaerobic lagoon to aid in leak testing. This testing has been completed. There was a pinhole leak that may have been caused by a dropped tool. The water was removed and the hole was repaired. Water from Lagoon 2/3 is now being sent to the new anaerobic lagoon. When the level of water is adequate the cover for the lagoon will be pulled into place. Bob stated that things are going pretty well.

## NOTICE ITEMS:

WPPA Transportation and Infrastructure Seminar, Courtyard by Marriott, Richland, September 18 & 19, 2014. Jay and Travis will be attending.

Small Ports Seminar, Enzian Inn, Leavenworth, WA October 23-24, 2014

IWWTF Rate Hearing is scheduled for Tuesday, November 4, 2014 at 10:00 a.m. to be held at the Administration Office

Continuing Legal Education, Hyatt Regency, Bellevue December 9, 2014

WPPA Annual Meeting, Hyatt Regency, Bellevue December 9-12, 2014

## ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on September 2, 2014 and minutes of the Special Meeting held on September 8, 2014. Payables in the amount of \$103,844.40 issued on September 10, 2014 and payroll in the amount of \$40,304.13 issued on September 5, 2014 totaling \$144,148.53. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.
- Approve Amendment to Ground Lease with Envirotech Services, Inc. and authorize Jay Hester to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Matson seconded, motion carried.
- Approve Resolution 2014-08 "A Resolution approving and authorizing the Sunnyside Port District application for Supporting Investment In Economic Development (SIED) funds for the demolition of the Carnation Building." Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.

## GENERAL COMMENTS:

### Staff Comments:

Bob reported that he had attended the Anaerobic Treatment of High-Strength Industrial Waste in Milwaukee, Wisconsin. There was two very full days of anaerobic treatment microbiology, bio gas and basic fundamentals. This education will pay off in great dividends for when we start up the anaerobic digester system.

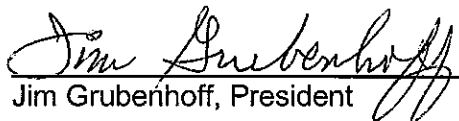
Jay commented that the Sunnyside Daybreak Rotary car show in conjunction with the Melange Bloomerang Market was a real success. The weather was perfect and over 600 people attended.

Commissioner Comments:

Commissioner Grubenhoff shared that he had a great and safe trip to Seattle attending some interesting meetings and taking in a Mariners game.

Citizen Comments: None

ADJOURNMENT: The Business Meeting was adjourned at 5:46 p.m., peace and harmony prevailing.

  
Jim Grubenhoff, President

ATTEST:  
  
Arnold Martin, Secretary

