



MINUTES OF THE BUSINESS MEETING

Held June 16, 2014

The June 16, 2014 Business Meeting was called to order at 5:15 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave., Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;
Jay Hester, Executive Director;
Robert Farrell, Engineer;
Gary Holwegner, Sprayfield Manager;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Legal Counsel

List of guests available upon request:

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob stated that we have received the NPDES proposed permit and the notice of the 30-day public comment period will be published during the week of June 16th.
- Bob reported that they intend to begin the drawdown of basin 2 the afternoon of June 17th to replace some of the diffuser panels. Final drawdown of Basin 1 will occur immediately after the holiday weekend. The actual scheduling of this work is dependent upon the date of shipment of the decanters from the manufacturer.

SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- Gary reported that the new automated irrigation system has been programmed and it is going to be fantastic.
- Gary responded to Commissioner Matson's concern about the sprayfield appearance explaining that they were conservative in the scheduling and amount of hours and we have experienced a dry winter and spring with no moisture.

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on June 2, 2014, and minutes of the Special Meeting held on May 30, 2014 and payables in the amount of \$685,178.72 issued on June 10, 2014 and payroll in the amount of \$42,561.86 issued on June 5, 2014 totaling \$727,740.58. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.
- Approve Resolution 2014-04 "A Resolution of the Port of Sunnyside Changing the Location of Certain Port of Sunnyside Business Meetings". Commissioner Martin moved to approve, Commissioner Matson seconded, motion carried.

GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments:

Commissioner Martin mentioned he is swathing hay and only takes part of the blame for the rain.


Commissioner Matson commented that he thought the WPPA Finance Seminar he recently attended with Jay Hester and Carol Carter, was very worthwhile with a pretty good group of presenters.

Citizen Comments: None

EXECUTIVE SESSION: Executive Session was called to order by President Grubenhoff at 5:44 p.m. to discuss Real Estate and Personnel issues as allowed by RCW 42.30.110 Subsections C & G respectively. Session was expected to last 30 minutes. Session was extended an additional 2 minutes at 6:14 p.m. Session was extended an additional 2 minutes at 6:16 p.m. Session closed at 6:18 p.m.

- Approve Jay to sign access agreement for city consultants on the Edison Rd Airport Property once legal contract is satisfied. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.

ADJOURNMENT: The Business Meeting was adjourned at 6:19 p.m., peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:

Arnold Martin, Secretary