



MINUTES OF THE BUSINESS MEETING

Held May 19, 2014

The May 19, 2014 Business Meeting was called to order at 5:15 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave., Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;
Jay Hester, Executive Director;
Robert Farrell, Engineer;
Gary Holwegner, Sprayfield Manager; and
Rob Faber, Legal Counsel

List of guests available upon request:

EXECUTIVE DIRECTOR: Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- Jay reported funding for the anaerobic digester was approved by the U.S. Department of Agriculture. Assisted by Benton REA, the port will receive just over \$1 million in low-interest loans at an average interest rate of about 2.5 percent payable over a 10 year period.

ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob reported that the waste wine from Vitis Cellars was received with no problems processing it.
- Bob indicated we believe the NPDES permit availability for public review will be published soon.
- Bob reported the lining of three manholes and repair of a section of pipe where the lining had pulled back from the manhole has been completed.
- Bob stated that Mountain States Construction Company completed the repairs to the pipe system between the EQ Basin and the Sludge Basin.

SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- Gary reported that the commissioning of the sprayfield irrigation is done. His crew is working on renumbering some of the valves.

NOTICE ITEMS:

Grand Opening Walter Clore, Wine and Culinary Center, Prosser on May 30, 2014 from 1-3 p.m. (

Finance and Administration Seminar, Campbell's Resort, Lake Chelan, June 11-13, 2014

Port Directors Seminar, Hotel Bellwether, Bellingham, July 10-11, 2014

Commissioners Seminar, Skamania Lodge, Stevenson, July 27-29, 2014

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on May 5, 2014, Special Meeting held on May 6, 2014 and Special Meeting held on May 8, 2014 and payables in the amount of \$131,098.56 issued on May 9, 2014. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.
- Approve Equipment Space Lease with the City of Sunnyside for housing the electronic equipment for the Automated Weather Observing Station ("AWOS") in the amount of \$150.00 per month, including utilities and authorize Jay Hester to sign behalf of the Port. Commissioner Martin moved to approve, Commissioner Matson seconded, motion carried. (

GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments:

Commissioner Matson and Commissioner Grubenhoff commented that the WPPA Spring Meeting was a decent meeting with a great chance for some good relationship building.

Commissioner Grubenhoff called for Special Meetings on May 22, 2014 for the Sleep Disorders Center Ribbon Cutting at Sunnyside Community Hospital at 11:00 am and on May 30, 2014 for the Walter Clore Wine and Culinary Center Grand Opening in Prosser from 1-3 pm.

Rob Faber could benefit from attending a couple of WPPA meetings, such as Small Ports and/or the Winter Meeting.

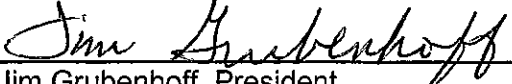
The WPPA Executive Board would like to change the structure of the Spring Meetings policy issues.

Citizen Comments: None

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EXECUTIVE SESSION: Executive session was called to order at 5:41 p.m. by President Grubenhoff to discuss a real estate issue as allowed by RCW 42.30.110 Subsection C. Session was expected to last 10 minutes. Session was extended an additional 5 minutes at 5:51 p.m. Session closed at 5:56 p.m. No action required.

ADJOURNMENT: The Business Meeting was adjourned at 5:56 p.m., peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:

Arnold Martin, Secretary

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