



MINUTES OF THE BUSINESS MEETING

Held April 21, 2014

The April 21, 2014 Business Meeting was called to order at 5:16 p.m. by President Grubenhoff. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave., Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Jim Grubenhoff, Jeff Matson, Arnold Martin, Commissioners;
Jay Hester, Executive Director;
Robert Farrell, Engineer;
Travis Jansen, Maintenance Manager;
Gary Holwegner, Sprayfield Manager;
Vernita Coffey, Administrative Assistant; and
Rob Faber, Legal Counsel

List of guests available upon request:

EXECUTIVE DIRECTOR: Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- Jay reported that the Carnation project is coming along fairly well. The Department of Ecology is in the process of issuing a letter stating that the project is approved to move from active remediation to compliance monitoring.
- Jay stated that at the SIED Board meeting he attended last week, that a motion was passed to remove any funding contingencies from the Port of Sunnyside's \$1 Million grant/loan award.
- The date for the Port's Celebrating 50th Year Anniversary Industry/Tenant BBQ has been moved to Thursday, July 17, 2014 from 11:00 a.m. to 1:30 p.m.
- Jay provided copies of the HDR Engineering Anaerobic PT Engineering Amendment #1 for review and discussion.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob reported that he expects to hear from Anna Harris of Department of Ecology sometime soon regarding our comments on the revised draft permit and fact sheet and how the Department intends to proceed with our permit.

- Gary explained that the land application system has been installed. The engineer that was scheduled to guide us through the commissioning of the system had a family emergency. The dates for commissioning have been rescheduled for April 28 and 29th.

NOTICE ITEMS:

The Sunnyside Chamber of Commerce has a Senior Citizen Dance at the Sunnyside High School Football Field on Sunday, April 27, 2014 from 1:00-3:00 p.m.

YCDA New Vision Annual Meeting at the Yakima Convention Center on Tuesday, May 6, 2014 from 12:00 – 1:30 p.m.

WPPA Spring Meeting May 14-16, 2014 at Heathman Lodge, Vancouver, WA.

Jay will be on vacation from April 30th through May 7th.

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair and Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on April 7, 2014 and Special Meeting held on April 8, 2014. Payables in the amount of \$109,612.47 issued on April 10, 2014 and payroll in the amount of \$30,251.57 issued on April 18, 2014 totaling \$139,564.04. Commissioner Matson moved to approve, Commissioner Martin seconded, motion carried.
- Approve Amendment No.1 for the Anaerobic Pretreatment System Additional Surveying, Environmental Services, Geotechnical Services and Perimeter Drain Design by HDR and authorize Jay Hester to sign on behalf of the Port. Commissioner Martin moved to approve, Commissioner Matson seconded, motion carried.

GENERAL COMMENTS:

Staff Comments:

Travis indicated that Apollo, Inc. will be onsite tomorrow for the Anaerobic Digester Treatment System and equipment is to arrive soon.

Gary reported that the roller harrow recently purchased is awesome and we saved a lot of money buying it used rather than new.

Vernita reported that her CT Scan was clear and she is still cancer free.

Jay requested the commissioners let Vernita know if they are going to attend the YCDA Annual Meeting in Yakima so she can make reservations.

Jay mentioned that Amy Jenne of Apollo, Inc. complimented the Port on their supplemental criteria for the Anaerobic Digester Treatment System and commented that it was some of the best and well defined she had seen.

Rob Faber stated that he has enjoyed the work that he has been doing for the Port so far.

Commissioner Comments:

Commissioner Matson suggested that we hold some meetings at the operations office during the Anaerobic Digester Treatment System construction and take the opportunity to observe the progress on the project.

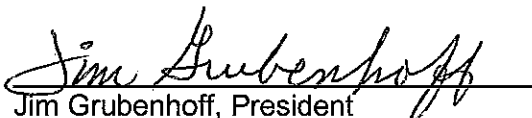
Commissioner Martin expressed it is going to be a fun and busy year.

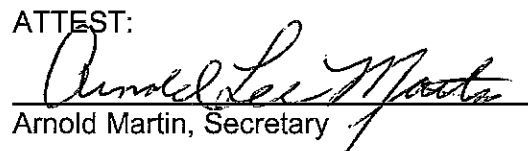
Commissioner Grubenhoff was thankful for a wonderful Easter with family and grandkids and hoped everyone else had a good Easter as well.

Citizen Comments: None

EXECUTIVE SESSION: Executive session was called to order at 6:16 p.m. by President Grubenhoff to discuss a real estate issue as allowed by RCW 42.30.110 Subsection C. Session was expected to last 10 minutes. Session was extended an additional 4 minutes at 6:26 p.m. Session closed at 6:30 p.m. No action required.

ADJOURNMENT: The Business Meeting was adjourned at 6:30 p.m., peace and harmony prevailing.


Jim Grubenhoff, President

ATTEST:

Arnold Martin, Secretary

