

PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held October 7, 2013

The October 7, 2013 Business Meeting was called to order at 5:15 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave. Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;
Jay Hester, Executive Director;
Jed Crowther, Property, Development & Project Manager;
Robert Farrell, Engineer;
Travis Jansen, Maintenance Manager;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Port Legal Counsel

List of guests available on request.

PROPERTY, DEVELOPMENT & PROJECT MANAGER: Jed Crowther presented a written report (written report available upon request).

- Jed reported that the EDA Grant Application has been re-submitted for the Anaerobic Pretreatment System. We had hoped to receive results by late October; however the federal government shutdown could delay this process.
- Jed indicated that the cleanup work is proceeding at the former Carnation site. Maul Foster & Alongi performed in-situ treatment on September 24th and 25th and Waste Express removed extra barrels and contaminants on September 26th.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob described the basic elements of the design for the Anaerobic pretreatment system that have largely been determined. These include the influent manifold, lift station, and pre-acidulation tank.

MAINTENANCE MANAGER: Travis Jansen presented a written report and the following items were discussed; (written report available upon request).

- Travis reported on the Anaerobic Pretreatment System design workshop where many of the design details were reviewed. The quantity of dirt needed for the walls is substantial. Travis stated that several supply sources are being considered, striving to obtain the best soil at a reasonable cost.

NOTICE ITEMS:

Small Ports Seminar, Enzian Inn, Leavenworth, October 17-18, 2013

Annual WPPA Meeting, Hotel Murano, Tacoma, November 20-22, 2013

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on September 16, 2013 and payables in the amount of \$390,679.65 issued on September 25, 2013 and payroll in the amount of \$29,250.62 issued on September 20, 2013 and payroll in the amount of \$39,153.98 issued on October 4, 2013 totaling \$459,084.25. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- Approve Resolution 2013-06 "A Resolution declaring excess personal property and authorizing the disposal of excess personal property". Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.
- Approve Agreement for Sale of Sprayfield Farm Products with Jim's Hay, LLC and authorize Jed Crowther to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- Approve Final Project Acceptance of Midvale Rail Spur #2. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.

GENERAL COMMENTS:

Staff Comments: Steve Winfree complimented Bob and Travis on their well written and informative memos.

Commissioner Comments:

Commissioner Matson reported that Steve Winfree had put together a one page agreement between the Sunnyside School District, Sunnyside Community Hospital, City of Sunnyside and the Port of Sunnyside.

Commissioner Grubenhoff stated that he is looking forward to the Small Ports Seminar. He also thanked Bob and Travis for their good memos and a thank you to the staff for their hard work.

Commissioner Grubenhoff also complimented Carol on her diligence in searching for substantial savings on the Port's Bonds. Commissioner Martin and Commissioner Matson concurred with that comment.

Commissioner Martin expressed how pleased he is with the staff's hard work and making such progress.

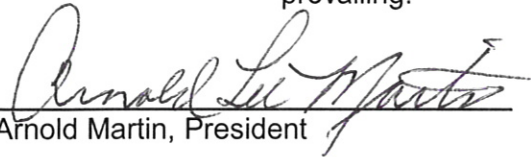
Citizen Comments: None

EXECUTIVE SESSION: Executive session was called to order at 5:50 p.m. by President Martin to

EXECUTIVE SESSION: Executive session was called to order at 5:50 p.m. by President Martin to discuss real estate as allowed by RCW 42.30.110 subsection C. Session was expected to last 15 minutes. Session closed at 6:05 p.m., with an action item expected.

Approve an irrigated farm lease and a pasture lease with Rodney Jones and authorize Jed Crowther to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

ADJOURNMENT: The Business Meeting was adjourned at 6:06 p.m., peace and harmony prevailing.


Arnold Martin, President

ATTEST:


Jeff Matson, Secretary