

# PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

**Held June 17, 2013**

The June 17, 2013 Business Meeting was called to order at 5:15 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave. Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:  
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;  
Jay Hester, Executive Director;  
Robert Farrell, Port Engineer;  
Gary Holwegner, Sprayfield Manager;  
Travis Jansen, Maintenance Manager;  
Vernita Coffey, Administrative Assistant; and  
Steve Winfree, Port Legal Counsel

List of guests available on request.

**EXECUTIVE DIRECTOR:** Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- Approve SIED Contract Number YC-BF-13 between Yakima County and the Port of Sunnyside for the Rail Spur – Bleyhl Farm Coop. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.
- Approve General Service Contract with Pacific Power for line extension to the AWOS site at a cost in the amount of \$4,935.00 and authorize Jay Hester to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

**PORT ENGINEER:** Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Approve Mountain States Construction Company's proposal to modify the 8-inch ductile iron sludge transfer line to the Sludge Basin for a cost not to exceed \$13,550.00, not including bonds, permits, or tax and authorize Robert Farrell to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.

**SPRAYFIELD MANAGER:** Gary Holwegner presented a written report; (written report available upon request).

**MAINTENANCE MANAGER:** Travis Jansen presented a written report and the following items were discussed; (written report available upon request).

- Travis stated that Fastenal had put their outside sign up today.

**ACTION ITEMS:**

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

The consent agenda includes minutes of the Port Business Meeting held on June 3, 2013, payables in the amount of \$104,032.08 issued on June 10, 2013 and payroll in the amount of \$44,485.91 issued on June 5, 2013 totaling \$148,517.99. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

**GENERAL COMMENTS:**

**Staff Comments:**

Bob announced that he has agreed to be the Chairman of the Residential, Commercial, Industrial, Municipal, and Domestic Work Group (RCI Work Group) for the Groundwater Management Area Advisory Committee. This group may use the Port conference room for its meetings if the group is not too large.

Jay mentioned that the Commissioners and himself were invited to the meet and greet of the City of Sunnyside Manager candidates Friday, June 21<sup>st</sup> at Bon Vino's from 5:00 to 6:30 p.m.

Jay inquired of the Commissioners the date they would prefer for the Port Appreciation BBQ. It was decided to have it on Thursday, August 22<sup>nd</sup>.

Jay provided an artist's sketch of the final appearance of Sunnyside's YV-Tech skills center depicting a flashing, lighted sign which does not meet development standards for the Port of Sunnyside's Golob Landing. This sign will require the Port to grant YV-Tech a variance after the Sunnyside city building officials grant a sign permit.

**Commissioner Comments:**

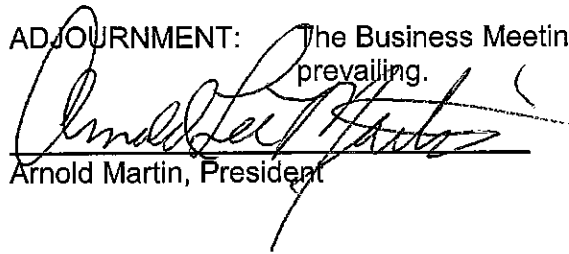
Commissioner Grubenhoff stated that his family has three birthdays coming up next week.

Commissioner Matson reported on the Bridges Committee meeting he attended. It was well attended and there were updates on the corporate items of gangs and prevention to avoid future suppression.

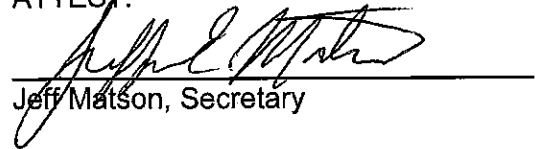
**Citizen Comments:** None

**EXECUTIVE SESSION:** Executive Session was called to order at 5:50 p.m. by President Martin to discuss a real estate issue as allowed by RCW 42.30.110 subsection C. Session was expected to last 5 minutes. Session closed at 5:55 p.m., no action required.

**ADJOURNMENT:** The Business Meeting was adjourned at 5:58 p.m., peace and harmony prevailing.

  
Arnold Martin, President

**ATTEST:**

  
Jeff Matson, Secretary