

PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held July 1, 2013

The July 1, 2013 Business Meeting was called to order at 5:16 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave. Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;
Jed Crowther, Property, Development & Project Manager;
Robert Farrell, Port Engineer;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Port Legal Counsel

List of guests available on request.

EXECUTIVE DIRECTOR: Jay Hester presented a written report; (written report available upon request). Jay was not in attendance.

- Approve amended lease with Bleyhl Farm Service Inc. for Rail Spur and authorize Jay Hester to sign on behalf of the port. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.
- Approve bid proposal of \$182,077.62 from RailWorks Track System, Inc. for the Rail Spur #2 – Bleyhl Farm Coop and authorize Jay Hester to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

PROPERTY, DEVELOPMENT & PROJECT MANAGER: Jed Crowther presented a written report and the following items were discussed; (written report available upon request).

- Jed stated that the EDA application for the Anaerobic System will be corrected and resubmitted. David Porter of EDA has expressed his support of this project.
- Commissioner Matson complimented Jed on the project management portion of his memo and its helpful assistance. Commissioners Martin and Grubenhoff heartily agreed.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob explained the charges for an additional manhole being lined beyond the nine requested in the original proposal. Bob stated that we will budget to line more manholes next year. He added that each year we try to get the worst of the remainder. He reported that we are not quite halfway through the total of 47 manholes.

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

The consent agenda includes minutes of the Port Business Meeting held on June 17, 2013, payables in the amount of \$54,303.39 issued on June 25, 2013 and payroll in the amount of \$27,980.89 issued on June 20, 2013 totaling \$82,284.28. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

GENERAL COMMENTS:

Staff Comments: None

Commissioner Comments:

Commissioner Matson shared that he and his wife Doris took a nice motorcycle trip to Yellowstone National Park.

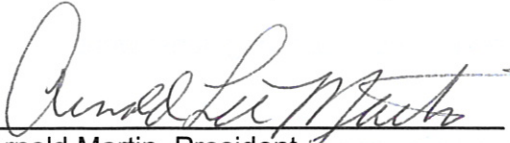
Commissioner Grubenhoff has a doctor's appointment this Wednesday and is hopeful that he will get his arm cast removed. He asked that we have good thoughts about his appointment. He also wished everyone a Happy 4th of July.

Commissioner Martin reported on the State Auditor Exit Meeting held on June 11th. The Port received a clean audit. Commissioner Martin commented that Carol, the finance officer, does an excellent job.

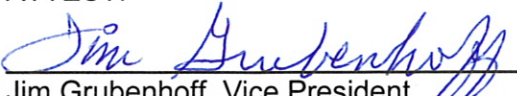
Citizen Comments: None

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 5:39 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:


Jim Grubenhoff, Vice President