

# PORT OF SUNNYSIDE MINUTES OF THE SPECIAL MEETING

Held December 17, 2012

The December 17, 2012 Business Meeting was called to order at 12:08 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave., Sunnyside, WA.

Commissioners and Staff present at the Study Session and Business Meeting:

Jeff Matson, Arnold Martin, Jim Grubenhoff, Commissioners;

Jay Hester, Executive Director in Training;

Robert Farrell, Port Engineer;

Jed Crowther, Property Development & Project Manager;

Vernita Coffey, Administrative Assistant;

Steve Winfree, Port Legal Counsel

List of guests available on request.

1. Consider final approval of the acquisition of the Carnation Facility.

Move to declare that the condition of satisfactory assurances of funding for the Clean-Up Action Plan has been met; that the Port shall take such actions as necessary and reasonable to complete the acquisition of the Carnation Facility; and that Jay Hester is authorized to sign on behalf of the port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

2. Approve Amendment #2 to Ground Lease with American River Ag., Inc. At \$1,500 per month including leasehold tax and authorize Jed to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.
3. Approve a 1 year lease with the Miss Sunnyside Committee at a \$1,523.34 per year including leasehold tax and authorize Jed to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
4. Approve Resolution 2012-13 " A Resolution of the Port Commission of the Port of Sunnyside, Yakima County, Washington, Appointing Carol Carter as the Public Records Officer". Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.
5. Approve Resolution 2012-14 "A Resolution of the Port Commission of the Port of Sunnyside, Yakima County, Washington, Designating Jay Hester as the Agent for Accepting Claims for Damages". Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- ▶ Bob stated that Darigold has indicated that they are thinking of adding a condenser resulting in an increase of their discharge of 100,000 gallons a day with comparative constituents we receive from them now. This would begin in October 2013 and we should be able to handle the extra volume. Bob further explained the water balance model used to evaluate hydraulic loading to the IWWTF for the 2003 engineering report that indicates that the treatment plant can manage the additional hydraulic loading. We provided to Darigold the estimates of how it might impact the fees they would pay for treatment of their wastewater.

6. Discussion of Tradeshow Co-Op with YCDA and the Port of Grandview. Our participation and share of costs will be determined.

EXECUTIVE SESSION: Executive session was called to order at 12:48 p.m. by President Martin to discuss real estate as allowed under RCW 42.30.110 subsection C. Session was expected to last 10 minutes. Session closed at 12:58 p.m.

ADJOURNMENT: The Special Meeting was adjourned at 12:59 p.m., peace and harmony prevailing.

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Arnold Martin, President

ATTEST:

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Jeff Matson, Secretary