

PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held August 19, 2013

The August 19, 2013 Business Meeting was called to order at 5:15 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave. Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;
Jay Hester, Executive Director;
Jed Crowther, Property, Development & Project Manager;
Robert Farrell, Port Engineer;
Gary Holwegner, Sprayfield Manager;
Travis Jansen, Maintenance Manager;
Carol Carter, Finance Officer;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Port Legal Counsel

List of guests available on request.

FINANCE OFFICER: Carol Carter presented a written report and the following items were discussed; (written report available upon request).

- Carol presented the first draft of the 2014 budget for review.

EXECUTIVE DIRECTOR: Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- Jay reported that he and Commissioner Martin were able to visit with Doc Hastings and Barb Lisk when they stopped by the administration office during a trip through the lower valley.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob reported that we have not received a copy of the draft NPDES Permit as of yet, but possibly by the end of this week. It is his understanding that DOE is still hoping to have the new permit effective by the end of October.
- Bob stated that Mr. Larry Dawes of Biology Soil and Water, Inc. has provided a report updating the rating and delineation of the wetland in Field G. The report verifies that the wetland continues to deteriorate and we believe the wetland conditions will continue to deteriorate, with the wetland ultimately disappearing.

SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- Gary reported that the automatic sprinklers are installed and ready to be wired.

- Gary stated that Joe and Edgar have been busy changing wheel lines, spraying weeds and mowing around risers.
- Gary also commented that the plan is to keep lagoon 4 as empty as possible through the end of the irrigation season using the SVID water when needed.
- Gary indicated that the barrel screens were cleaned three weeks ago.

MAINTENANCE MANAGER: Travis Jansen presented a written report and the following items were discussed; written report available upon request).

- Travis reported on the condition of the vacant house on Sunnyside/Mabton Hwy. He recommends demolishing it stating that it would be too costly to repair. He has had some quotes put together on the demolition and asbestos abatement. There will be some cleanup of trees and fencing and a well to decommission in preparation for adding this area to the sprayfields.

NOTICE ITEMS:

Trade & Economic Development Seminar, Great Wolf Lodge, Centralia, August 22-23, 2013

Tri Chamber Social, Sunnyside Inn Bed & Breakfast, August 29, 2013 from 5 to 7 p.m.

Small Ports Seminar, Enzian Inn, Leavenworth, October 17-18, 2013

Annual WPPA Meeting, Hotel Murano, Tacoma, November 20-22, 2013

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on August 5, 2013 and payables in the amount of \$102,273.84 issued on August 12, 2013. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.

GENERAL COMMENTS:

Staff Comments:

Jed reported that the Rail Spur project began on Thursday, August 15th. RailWorks will be removing the rail this week and installing the new switch.

Bob mentioned that the evaporation is at the highest since 1993 at 10.5 inches.

Bob also thanked the commissioners and staff for the flowers sent to his wife Jeanne following her surgery. They were a real pick me up for her homecoming.

Jay stated that he and Carol had an annual insurance renewal meeting with Jeff Barron, Argus Insurance, and reported that the rates will be decreasing next year.

Commissioner Comments:


Commissioner Grubenhoff was happy to share that he has his cast off of his left arm and that he and his wife Kathy celebrated their 17th wedding anniversary last week.

Commissioner Matson reported that he may need to have carpal tunnel surgery on his left hand.

Citizen Comments: None

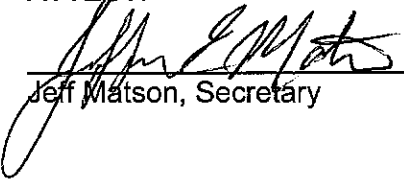
EXECUTIVE SESSION: Executive session was called to order at 6:05 p.m. by President Martin to discuss real estate as allowed by RCW 42.30.110 subsection C. Session was expected to last 20 minutes. Session was extended an additional 15 minutes at 6:25 p.m. Session was extended an additional 5 minutes at 6:40 p.m. Session closed at 6:45 p.m., with no action required.

ADJOURNMENT: The Business Meeting was adjourned at 6:46 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:



Jeff Matson, Secretary

(

(

(