

PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held August 5, 2013

The August 5, 2013 Business Meeting was called to order at 5:15 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 2640 E. Edison Ave. Suite #1, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;
Jed Crowther, Property, Development & Project Manager;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Port Legal Counsel

List of guests available on request.

EXECUTIVE DIRECTOR: Jay Hester presented a written report; (written report available upon request). Jay was not in attendance.

PROPERTY, DEVELOPMENT & PROJECT: Jed Crowther presented a written report and the following items were discussed; (written report available upon request).

- Jed reported that the Port was awarded a \$1.0M loan/grant from Community Economic Revitalization Board (CERB) for the Anaerobic Digester System project on July 18. He appreciated the positive coverage by Daily Sun News, Yakima Herald Republic and KNDU-TV.
- Jed stated that our \$1.5M grant application for the Anaerobic Digester System project was not selected at this time by Economic Development Administration (EDA) but they encouraged us to revise and improve our submittal for next quarter. We are also in the process of pursuing other funding sources.
- Jed mentioned that there are new signs at the Carnation property updating the public on the property as a Brownfield site, which are abandoned or under-used properties where there may be environmental contamination.

NOTICE ITEMS:

Trade & Economic Development Seminar, Great Wolf Lodge, Centralia, August 22-23, 2013

Small Ports Seminar, Enzian Inn, Leavenworth, October 17-18, 2013

Annual WPPA Meeting, Hotel Murano, Tacoma, November 20-22, 2013

ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes minutes of the Port Business Meeting held on July 15, 2013 and the minutes of the Special Meeting held on July 29, 2013, payables in the amount of \$72,223.79 issued on July 25, 2013 and payroll in the amount of \$29,985.28 issued on July 19, 2013 and payroll in the amount of \$42,283.27 issued on August 5, 2013 totaling \$144,492.34. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- Approve the Access and Exclusive Dealing Agreement between the Port of Sunnyside and Time Oil Company for their remedial action on the former Carnation property and authorize Jed Crowther to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.

GENERAL COMMENTS:

Staff Comments:

Jed mentioned the Port Appreciation Day BBQ the Port is hosting on Thursday, August 22, 2013 at the Administration Office from 11-1:30.

Commissioner Comments:

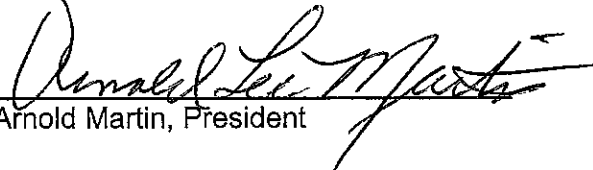
Commissioner Grubenhoff stated he had a nice week of vacation last week.

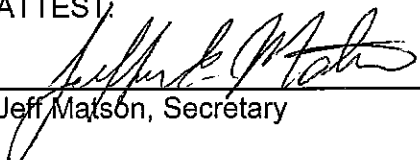
Commissioner Martin reported that he is busy combining wheat.

Citizen Comments: None

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 5:31 p.m., peace and harmony prevailing.


Arnold Martin, President

ATTEST:

Jeff Matson, Secretary