

# PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held October 1, 2012

The October 1, 2012 Business Meeting was called to order at 5:17 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 520 S. 7<sup>th</sup> Street, Sunnyside, WA.

Commissioners and Staff present at the Business Meeting:  
Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;  
Amber Hansen, Executive Director;  
Jay Hester, Executive Director in Training;  
Jed Crowther, Property Manager;  
Vernita Coffey, Administrative Assistant and  
Steve Winfree, Port Legal Counsel

List of guests available on request.

**EXECUTIVE DIRECTOR:** Amber Hansen presented a written report and the following items were discussed; (written report available upon request).

- ▶ Amber reported on her attendance to the City Council meeting on Sept. 24<sup>th</sup>. The very full agenda included lengthy discussion of the Sunnyside's Promise and the Core Conveners Group (City, School, Hospital & Port), with no action taken.

**EXECUTIVE DIRECTOR IN TRAINING:** Jay Hester presented a written report and the following items were discussed; (written report available upon request).

- ▶ Jay provided copies of the proposed Sunnyside Community Development Cooperative Letter of Agreement. There was discussion concerning this matter with no decision made at this time.
- ▶ Jay stated that the workshop with HDR Engineering regarding the improvements to the IWWTF was very interesting and he learned a lot.

**PORT PROPERTY MANAGER:** Jed Crowther presented a written report and the following items were discussed; (written report available upon request).

- ▶ Jed stated that he appreciated the coverage of the CERB loan/grant announcement for the Port of Sunnyside Wastewater Capacity Expansion by the Daily Sun News and Yakima Herald-Republic.
- ▶ Jed reported that the Dept. of Ecology invited the Port to participate in their loan program for the wetland and pipeline. This is very encouraging after years of advocacy to qualify. Formal application will be submitted by Nov. 2<sup>nd</sup>.
- ▶ Jed provided a funding plan for the wetland and pipeline stating sources we have secured and those we are seeking.



- ▶ Jed stated that the Carnation Renovation Project has been selected to advance to the final round for their 2012 Economic Development Grant Program. Phase II application is due by October 24<sup>th</sup>.

#### NOTICE ITEMS:

Ribbon Cutting/Grand Opening for H&R Elite Trucking Academy at 426 S. 7<sup>th</sup> St. on Thursday, October 4<sup>th</sup> at 4 p.m.

Tri-Chamber Social is on Thursday, October 4<sup>th</sup> at the Centennial Square Bandstand on 6<sup>th</sup> & Edison Ave. from 5:30 p.m. to 7:30 p.m.

WPPA Small Ports seminar will be held October 25<sup>th</sup> - 26<sup>th</sup> in Leavenworth.

#### ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- ▶ The consent agenda includes minutes of the Port Business Meeting held on September 17, 2012 and the payables in the amount of \$99,722.46 issued on September 25, 2012 and payroll in the amount of \$31,060.38 issued on September 20, 2012 totaling \$130,782.84. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- ▶ Approve Resolution 2012-03 "A RESOLUTION of the Port of Sunnyside, Yakima County, Washington, approving and authorizing the Sunnyside Port District application for Community Economic Revitalization Board (CERB) funds for the Demolition/Revitalization of the Carnation Facility". Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.
- ▶ Approve the CERB Applicant Certification and authorize Jay to sign on behalf of the Port. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- ▶ Approve the annual renegotiated price of \$40.00 per dry ton in the Custom Harvest agreement with Jim Cuddy and authorize Jed to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.

#### GENERAL COMMENTS:

##### Staff Comments:

Jed reported that the surveyor has lined out the area and access road for the AWOS at the Airport.

Amber announced that her house has been sold and she will be on vacation to take a load of belongings to Arizona mid October. She will return to work on October 22<sup>nd</sup>.



Commissioner Comments:

Commissioner Grubenhoff congratulated staff on the CERB approval. He also announced that he has a new grandson Ethan Alexander.


Commissioner Matson congratulated Amber on the sale of her home.

Commissioner Martin stated that the dedication of the Sunnyside Downtown Veterans Memorial at 9<sup>th</sup> and Edison was amazing. He complimented Greg Schlieve on his endless hours of work and efforts. He suggested that we mention to Home Depot personnel our appreciation for their financial donation and many volunteers toward this project.

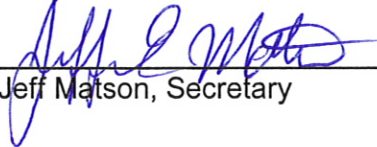
Citizen Comments: None

EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 6:35 p.m., peace and harmony prevailing.

  
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Arnold Martin, President

ATTEST:

  
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Jeff Matson, Secretary



