MINUTES OF THE BUSINESS MEETING
Held August 17, 2026

The August 17, 2026, Business Meeting was called to order at 5:15 p.m., by President Grubenhoff. The meeting was held at the Port of Sunnyside's Administration Office located at 2405 Reith Way, Suite 1, Sunnyside, WA.

Commissioners and Staff present:
Jim Grubenhoff, Commission President
Tyler Schilperoort, Commission Vice President
Arnold Martin, Commission Secretary
Rob Faber, Legal Counsel
Lucia Navarro, Executive Director
Delilah Saenz, Finance Director
Adam Smith, Project Manager
Travis Jansen, Operations Manager

PLEDGE OF ALLEGIANCE: Commission President Grubenhoff led the Pledge of Allegiance.

GUESTS: none

GUEST COMMENTS: none

DISCUSSION / ACTION ITEMS:

Operations Manager

Operations Plant – July discharge was good with no exceedances. Lagoon 4 has maintained at about 5'.

Manzana is getting close to operation pending Department of Ecology review of permits. Anticipated processing date to begin processing is September/October.

Windmill Farms has temporarily been trucking waste to the operations plant. Parametrix has designed a couple piping options to the wastewater treatment facility.

Darigold is in the process of adding an equalization tank which will benefit Port operations by smoothing flows and spills and will minimize slug loads.

Capacity Improvement design is at 60% and will be available for review by month-end. Some pieces of equipment that have long lead times will be purchased early to keep the project on schedule. There will be two sole-source items and a couple others that will be bid out. All approved equipment will be incorporated into the construction contract for contractor installation.

Project Manager

Linear Pivot – updated sample was provided to commission for review. Commissioners requested another version be quoted.

Varietal – request to build a wall between the production side and operations/business side. Commission had no issues but would like to see a drawing of the changes.

Hangar – working with the FAA, may be able to relocate to original location. Staff is hopeful to receive approval soon so hangar can be erected. Hangar structure is already on site.

ACTION ITEMS:

- Motion to approve the consent agenda which includes Minutes of the Business Meeting held on August 5, 2026. Payroll issued on August 5, 2026, in the amount of $60,089.99. Payables issued on August 10, 2026, in the amount of $312,039.21 totaling $372,29.20. Commissioner Martin moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.

STAFF COMMENTS: none

COMMISSIONER COMMENTS: Commissioner Grubenhoff commented that he is missing his anniversary dinner with his wife.

EXECUTIVE SESSION:

The Executive Session was opened at 6:04 p.m. by President Grubenhoff to discuss Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 Subsections C, G, and I, respectively. The session was expected to last 20 minutes with no action expected. At 6:24 p.m. the session was extended by 5 minutes. The session ended at 6:29 p.m.

ADJOURNMENT:

The Business Meeting adjourned at 6:31 p.m., peace and harmony prevailing.

ATTEST:

Jim Grubenhoff

Jim Grubenhoff, President

Arnold Lee Martin

Arnold Martin, Secretary