



**MINUTES OF THE BUSINESS MEETING
Held April 6, 2026**

The April 6, 2026, Business Meeting was called to order at 5:15 p.m., by President Grubenhoff. The meeting was held at the Port of Sunnyside's Administration Office located at 2405 Reith Way, Suite 1, Sunnyside, WA.

Commissioners and Staff present:

Jim Grubenhoff, Commission President
Tyler Schilperoort, Commission Vice President
Arnold Martin, Commission Secretary
Rob Faber, Legal Counsel
Lucia Navarro, Executive Director

Delilah Saenz, Finance Director
Adam Smith, Project Manager
Travis Jansen, Operations Manager
Jasmine Chavez, Admin Assistant

PLEDGE OF ALLEGIANCE: Commissioner President Grubehoff led the Pledge of Allegiance.

GUESTS: Vanessa Cervantes - Whispering Wires Ranch Custom Butchery

GUEST COMMENTS: Vanessa provided comments regarding her opposition to the Sunnyside RNG project. She shared that she operates a business and has a home near the proposed site and is concerned with the environmental effects of the RNG plant on her family and business life. She stated that she is also opposing items C and E on the agenda.

DISCUSSION / ACTION ITEMS:

Executive Director

- **Foster Garvey** – This item was requested to be tabled by Commissioner Grubenhoff for further discussion.
- **Summer Ale Fest** – Lucia mentioned that the Port will be sponsoring the 2026 Summer Ale Fest event by use of the gravel lot and a monetary donation. The Port has been a primary sponsor of this event since it began in 2015.

Operations Manager

- **Parametrix Task Order 18** – This task order was approved last year, and most items have been completed, however Parametrix is requesting an extension through the end of July as they work on the Operations and Maintenance Manual. The extension of the contract is only for additional time; no additional cost is associated with extending the contract time.
- **UULC** – Call before you dig (NUNC) services has transitioned to UULC, therefore a new contract is needed.

Project Manager

- **T-Hangers** – The bids for the 5 Unit T-Hanger project were discussed. A total of 5 bids were received with the lowest responsive bid coming from Mountain States Construction in the amount of \$692,927, plus tax.
- **HLA** – This change order is for the final invoice for engineering cost on the St. Clair Rd project.

ACTION ITEMS:

- Motion to approve the consent agenda which includes Minutes of the Business Meeting held on March 16, 2026. Payroll issued on March 20, 2026, in the amount of \$48,855.02. Payables issued on March 25, 2026, in the amount of \$83,893.89 totaling \$132,748.91. Commissioner Martin moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to extend Parametrix Task Order No. 18 through July 31, 2026. Commissioner Schilperoort moved to approve; Commissioner Martin seconded. Motion approved 3-0.
- Motion to approve the contract with UULC and authorize Travis Jansen to sign on behalf of the Port. Commissioner Martin moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve the bid from Mountain States Construction Company in the amount of \$692,927.00, plus tax, for the Five Unit Nested T-Hanger Project and authorize Adam Smith to sign on behalf of the Port. Commissioner Schilperoort moved to approve; Commissioner Martin seconded. Motion approved 3-0.
- Motion to approve the change order from HLA in the amount of \$10,269.03 for the final engineering on the St. Clair Road Project and authorize Adam Smith to sign on behalf of the Port. Commissioner Martin moved to approve; Commissioner Schilperoort seconded. Motion approved 3-0.

STAFF COMMENTS: None

COMMISSIONER COMMENTS: None

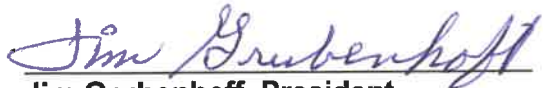
EXECUTIVE SESSION:

The Executive Session was opened at 5:55 p.m. by President Grubenhoff to discuss Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 Subsections C, G, and I, respectively. The session was expected to last 30 minutes with no action expected. At 6:25 p.m. the session was extended by 5 minutes. At 6:30 p.m. the session was extended by 5 minutes. The session ended at 6:35 p.m.

ADJOURNMENT:

The Business Meeting adjourned at 6:36 p.m., peace and harmony prevailing.

ATTEST:


Jim Grubenhoff, President


Arnold Martin, Secretary