



PORT OF SUNNYSIDE MINUTES OF THE BUSINESS MEETING

Held May 21, 2012

The May 21, 2012 Business Meeting was called to order at 5:17 p.m. by President Martin. The meeting was held at the Port of Sunnyside Administration Office at 520 S. 7th St., Sunnyside, WA.

Commissioners and Staff present at the Study Session/Business Meeting:

Arnold Martin, Jim Grubenhoff, Jeff Matson, Commissioners;
Amber Hansen, Executive Director;
Jed Crowther, Property, Development & Project Manager;
Robert Farrell, Port Engineer;
Gary Holwegner, Sprayfield Manager;
Travis Jansen, Maintenance Manager;
Vernita Coffey, Administrative Assistant; and
Steve Winfree, Legal Counsel

List of guests available on request.

PROPERTY, DEVELOPMENT & PROJECT MANAGER: Jed Crowther presented a written report and the following items were discussed; (written report available upon request).

- Jed provided a Carnation Plant study update stating that the next step is to determine extent of contamination on a neighboring property. The Port will begin the process to seek to obtain access to perform the work with the current owner.

PORT ENGINEER: Robert Farrell presented a written report and the following items were discussed; (written report available upon request).

- Bob reported that the lining of 10 manholes took about 2 ½ weeks to complete. The contractor has agreed to provide a 10 year warranty for the lining of these manholes. Bob suggested that the remaining manholes can be lined over the next two or three years.
- Bob stated that the diffuser panels are doing quite well. A total of 30 panels were replaced in the two basins. He had discussed this with a supplier who indicated that we are getting a good life span on our panels compared to industry average.
- Bob reported on the cooling of effluent in pipeline to section 206 wetlands. Consultant evaluations indicate that given the relatively low level of cooling projected to be achieved by various depths of pipe, the additional cost is not warranted. Bob suggested a cooling tower or spray cooling pond would be a better investment if a future permit requires cooling effluent before discharge to the wetlands.

SPRAYFIELD MANAGER: Gary Holwegner presented a written report and the following items were discussed; (written report available upon request).

- Gary stated that spring soil samples are not reflective of the treatment of these fields this year. He suggested we split soil samples to different testing labs this fall for comparison.

Maintenance Manager: Travis Jansen presented a written report and the following items were discussed; (written report available upon request).

- Travis reported that the ash trees at Golob Landing have been treated for bugs. He talked about all the areas we maintain and noted that they all seemed to come through the winter in good shape.

NOTICE ITEMS: Industry Appreciation BBQ on July 20, 2012, 11:30 - 1 p.m. at Operations.

GENERAL COMMENTS:

STAFF COMMENTS:

Vernita shared her experience of judging the Sunnyside High School senior projects. One of the students had completed her CNA at the YV Tech center while attending high school. The student commented on the convenience of having the opportunity to pursue her career so close to home. Vernita was able to share that the skill center is located on Port property.

Amber stated that the Plant Manager of JM Eagle will be the guest speaker at the Industry Appreciation BBQ and share the future plans of the company.

Jed invited the commission to attend the Grandview Rotary this Wednesday at noon at the Vineyard on Division and 2nd where Doc Hastings will be the guest speaker.

COMMISSIONER COMMENTS:

Commissioner Matson commented that attending the WPPA spring meeting is of a great benefit and led to some very interesting conversations. He mentioned that even having a five minute conversation can make a big impact and lead to very valuable contacts.

Commissioner Grubenhoff reported that Dan Newhouse was one of the speakers at the WPPA spring meeting. He commented that Dan did a great job and had mentioned the good works of the Port of Sunnyside.

Commissioner Martin agreed that it is important to stay active by attending the WPPA meetings.

CITIZEN COMMENTS: None

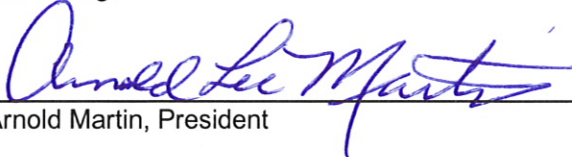
ACTION ITEMS:

Commissioner Grubenhoff has noted that he has always recused himself from discussion and voting on the payments to Harold's Repair & Rental, LLC because of his ownership interest in the company, and declared that his recusal from discussion and voting shall be in effect for all future payables or other matters between the Port and the company, and the recusal shall continue until withdrawn by him.

- The consent agenda includes the minutes of the Port Meeting held on May 7, 2012 and payables in the amount of \$103,735.59 issued on May 10, 2012 and payroll in the amount of \$27,374.25 issued on May 18, 2012 totaling \$131,109.84. Commissioner Matson moved to approve, Commissioner Grubenhoff seconded, motion carried.
- Approve Jed to sign the MFA Work Order #2 in the amount of \$24,044.00 on behalf of the Port, when we are granted access to the work area. Commissioner Grubenhoff moved to approve, Commissioner Matson seconded, motion carried.

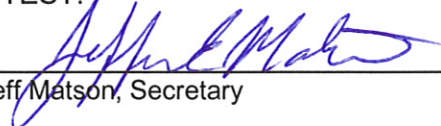
EXECUTIVE SESSION: None

ADJOURNMENT: The Business Meeting was adjourned at 5:56 p.m., peace and harmony prevailing.



Arnold Martin, President

ATTEST:



Jeff Matson, Secretary