



**MINUTES OF THE BUSINESS MEETING  
Held February 2, 2026**

The February 2, 2026, Business Meeting was called to order at 5:15 p.m., by President Grubenhoff. The meeting was held at the Port of Sunnyside's Administration Office located at 2405 Reith Way, Suite 1, Sunnyside, WA.

**Commissioners and Staff present:**

Jim Grubenhoff, Commission President  
Tyler Schilperoort, Commission Vice President  
(Excused absence)  
Arnold Martin, Secretary  
Rob Faber, Legal Counsel

Lucia Navarro, Executive Director  
Delilah Saenz, Finance Director  
Adam Smith, Project Manager  
Jasmine Chavez, Admin Assistant

**GUESTS:**

Ray Mirelez  
Kim Frank and Miss Sunnyside Court

**GUEST COMMENTS:**

Miss Sunnyside court gave a presentation highlighting their service work in the community throughout 2025 and 2026. They expressed their appreciation and thanked the Port for allowing them to use our space to work on their float, which helps them promote Sunnyside and stay involved not only within the local community but throughout the state of Washington.

**DISCUSSION / ACTION ITEMS:**

**Executive Director**

- **CSD Attorneys** – The Port has elected to hire CSD Attorneys to represent the Port in response to the Notice of Intent received from Kampeier & Knutsen, PLLC.
- **Stevens Clay, P.S** – The Port has elected to hire Stevens Clay, P.S. d to represent the Port regarding a review of the Ports voting district.

**ACTION ITEMS:**

- Motion to approve the consent agenda which includes minutes of the Business Meeting held on January 20, 2025. Payroll issued on January 20, 2025, in the amount of \$55,756.86. Payables issued on January 23, 2026, in the amount of \$63,308.59 totaling \$119,065.45. Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 2-0.
- Motion to approve and ratify hiring the law firm of CSD Attorneys at Law to represent the Port regarding the Notice of Intent received from the law firm of Kampeier & Knutsen, PLLC. Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 2-0.

- Motion to approve and ratify hiring the law firm of Stevens Clay, P.S. to represent the Port regarding a review of the Port's voting district. Commissioner Martin moved to approve; Commissioner Grubenhoff seconded. Motion approved 2-0.

**STAFF COMMENTS:**

Adam mentioned that members from Summer Ale Fest reached out to see if the Port would be interested in upgrading the gravel lot for better use of events. Adam suggested adding fine gravel and having the area re-rolled. Commissioners requested cost estimates for the proposed improvements.

Adam also mentioned that Varietal is interested in adding an additional electrical hookup to serve a second food truck at their location. Initial estimates show that this will cost about \$6,000. Commissioner Grubenhoff requested that this conversation be tabled until the next meeting when all Commissioners were present.

**COMMISSIONER COMMENTS:**

Arnold mentioned that he had a good trip in Arizona.

Jim mentioned that it was a nice surprise to have Miss Sunnyside court at our meeting and they did a nice job with their presentation.

**EXECUTIVE SESSION:**

The Executive Session was opened at 5:43 p.m. by President Grubenhoff to discuss Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 Subsections C, G, and I, respectively. The session was expected to last 15 minutes with no action expected. At 5:58 p.m. the session was extended by 5 minutes. At 6:03 the session was extended by 5 minutes. The session ended at 6:08 p.m.

**ADJOURNMENT:**

The Business Meeting adjourned at 6:12 p.m., peace and harmony prevailing.

**ATTEST:**

  
Jim Grubenhoff, President

  
Arnold Martin, Secretary