



MINUTES OF THE SPECIAL BUSINESS MEETING
Held December 15, 2025

The December 15, 2025, Special Meeting was held at 2405 Reith Way, Suite 2, Sunnyside, WA 98944, and was called to order at 5:15 p.m.

Commissioners and Staff present at the Special Business Meeting:

Arnold Martin, Commission President
Jim Grubenhoff, Commission Vice President
Tyler Schilperoort, Commission Secretary
Rob Faber, Legal Counsel
Lucia Navarro, Executive Director
Delilah Saenz, Finance Director
Travis Jansen, Operations Manager

GUESTS: None

COMMENTS: None

DISCUSSION

The purpose of the Special Meeting was to review a consent agenda, approve a 2nd amendment to the purchase and sale agreement with Sunnyside RNG, LLC, review contract amendments and updated Schedule A's with Darigold and Milne Fruit, and hold an executive session with potential action to be taken.

ACTION ITEMS

- Motion to approve the consent agenda which includes minutes of the Regular Business Meeting held on December 1, 2025. Payroll issued on December 5, 2025, in the amount of \$54,023.53, and Payables issued on December 1, 2025, and December 10, 2025, in the amount of \$1,130,125.58, totaling \$1,184,149.11. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve an extension to the real property purchase and sale agreement between the Port of Sunnyside, as seller, and Sunnyside RNG, LLC, as buyer for the sale of approximately 49.41 acres and authorize Lucia Navarro to sign on behalf of the Port. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.
- Motion to approve Contract Amendment Two and Schedule A revision with Darigold, Inc. and authorize Lucia Navarro to sign on behalf of the Port. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve the Schedule A with Milne Fruit and authorize Lucia Navarro to sign on behalf of the Port. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

EXECUTIVE SESSION: The Executive Session was opened at 5:58 p.m. by President Martin to discuss Real Estate, Personnel and Legal issues as allowed by RCW 42.30.110 Subsections C, G, and I, respectively. The session was expected to last 20 minutes with potential action to be taken. At 6:18 p.m. the session was extended by 15 minutes. The executive session ended at 6:33 p.m.

In open session the following motions were made:

- Motion to approve a total increase in the amount of \$31,842.00 for Port staff wages, excluding the Executive Director, to be allocated among Port staff as determined by the Executive Director. Commissioner Grubenhoff moved to approve, Commissioner Schilperoort seconded. Motion approved 3-0.
- Motion to approve an increase in the Executive Director's salary in the amount of \$6,500.00. Commissioner Schilperoort moved to approve, Commissioner Grubenhoff seconded. Motion approved 3-0.

ADJOURNMENT: The Special Meeting was adjourned at 6:36 p.m. peace and harmony prevailing.



Arnold Martin, President

ATTEST:


Tyler Schilperoort, Secretary